

REAVIS HIGH SCHOOL DISTRICT NO. 220
6034 WEST 77th STREET, BURBANK, ILLINOIS 60459
COOK COUNTY

REGULAR BOARD OF EDUCATION MEETING

TUESDAY, JANUARY 17, 2017 AT 7:00 P.M.
LIBRARY

MINUTES

1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Time: 7:02 p.m.

The following Board Members were physically present at the meeting:

Mr. Ted Arnold
Ms. Mary Ann Cook, President
Ms. Andrea Creger
Mr. J.R. Higgins, Vice President
Mr. Russell McKinley, Secretary
Ms. Linda O'Dowd

Absent: Mr. Gerardo Ayala

Also Present: Dr. Daniel J. Riordan, Superintendent
Administrators
Students and Community Members

2. APPROVAL OF MINUTES

A. Truth in Taxation Public Hearing Minutes of December 13, 2016.

Motion: J. Higgins
Second: L. O'Dowd
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 6-0

B. Public Hearing and Regular Meeting Minutes of December 13, 2016.

Motion: R. McKinley
Second: J. Higgins
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook
Nay: None
Vote: 6-0

C. Closed Session Minutes of Regular Meeting of December 13, 2016.

Motion: A. Creger
Second: J. Higgins
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger
Nay: None
Vote: 6-0

3. AUDIENCE PARTICIPATION

Mr. Mike Wetzel, Roy Hobbs Baseball League and Burbank resident, is asking to rent the Reavis baseball fields for their upcoming 45 and older baseball team/season. He was advised that the long standing practice has been to not allow adult leagues on our fields. While Mr. Wetzel respects that decision, he is asking that the Board reconsider. Dr. Riordan responded that yes, traditionally, the Board has not approved adult leagues. However, he suggested that Mr. Wetzel go on our website and fill out the appropriate paperwork and submit for consideration. Once the application and appropriate insurance documentation are received, Mr. Tim Smith, Assistant Superintendent for Facilities & Operations, will meet with him to go over the logistics. Mr. Smith would then submit to the Board President, who ultimately determines if it will be placed on the Agenda.

4. COMMUNITY USE OF FACILITIES

There were no requests for *Community Use of Facilities* at this meeting.

5. FISCAL MANAGEMENT

A. Financial Statements dated December 31, 2016.

Motion: A. Creger
Second: L. O'Dowd
Aye: R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 6-0

B. Payment of Bills for January, 2017.

Motion: J. Higgins
Second: M. Cook
Aye: L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 6-0

- C. Approve *Suburban Elevator*, East Dundee, Illinois, as apparent responsible low bidder, for the elevator modernization project, at a cost of \$204,472.00.

Motion: R. McKinley
Second: M. Cook

Dr. Riordan advised that *Suburban Elevator* was the lowest responsible bidder. In addition, Argo High School has worked with them in the past and has been satisfied with the results. He continued that our elevators are currently operational; however, the inspectors have said they are very near to being out of code and this modernization is imperative. Dr. Riordan further stated that the new maintenance agreement will yield a \$9,000 per year savings over the current agreement. This work will be performed over the summer. It was asked and answered that this would be considered a necessary Life Safety project based on the State elevator inspection reports.

Aye: T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 6-0

- D. Approve authorization to develop specifications and solicit bids for the repair and painting of Auditorium east and north walls.

Motion: R. McKinley
Second: M. Cook
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 6-0

- E. Approve authorization to develop specifications and solicit bids for flooring replacement in the Student Commons and Teachers' Cafe.

Motion: L. O'Dowd
Second: R. McKinley

Dr. Riordan stated that based on test results, it is believed that this damage was caused by the flood of 2014. Therefore, Mr. Negrete has been working with our insurance company on this potential claim.

Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook
Nay: None
Vote: 6-0

- F. Approve authorization to develop specifications and solicit bids for complete replacement of the Library curtain wall.

Motion: R. McKinley
Second: M. Cook

Dr. Riordan reported that there are issues with the current Library curtain wall, which is original to the building. In 2004, it was decided to replace all the windows in the building. However, there were a few spots they chose not to do and this wall was one of them. It has now become necessary to solicit bids to see if this work is a project we can afford to undertake sooner rather than later.

Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger
Nay: None
Vote: 6-0

6. EDUCATIONAL TRAVEL

- A. Approve request by Ms. Laurie Schoenfeld to attend the *Glazier Track and Field Coaching Clinic* in Kansas City, Missouri, from January 27-29, 2017.

Due to a scheduling conflict, Ms. Schoenfeld cannot attend the *Glazier Track and Field Coaching Clinic*; however, pending approval, will attend the *MITCA (Michigan Interscholastic Track Coaches Association) Clinic* in Lansing, Michigan from February 3-5, 2017.

Motion: J. Higgins
Second: R. McKinley
Aye: R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 6-0

- B. Approve request by Mr. Tim Zasada to attend the *Nike Coaches Clinic* in San Diego, California, from March 2-4, 2017.

Motion: L. O'Dowd
Second: M. Cook
Aye: L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 6-0

7. PERSONNEL

- A. Approve resignation of Ms. Kathleen Uher, Cafeteria Staff, effective immediately.

Motion: J. Higgins
Second: M. Cook
Aye: T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 6-0

- B. Approve the hire of Ms. Claudia Flores, Cafeteria Staff, effective for the remainder of the 2016-2017 school year.

Motion: J. Higgins
Second: A. Creger
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 6-0

8. OLD BUSINESS

There was no *Old Business* at this meeting.

9. NEW BUSINESS

- A. Approve destruction of verbatim record of the following Open Meetings, per 5 ILCS 120.2.06 (from Ch. 102, Par. 42.06):

December 9, 2014	March 27, 2015
January 20, 2015	April 9, 2015
February 17, 2015	April 21, 2015
March 4, 2015	May 5, 2015
March 17, 2015	May 19, 2015
	June 16, 2015

Motion: M. Cook
Second: R. McKinley
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook
Nay: None
Vote: 6-0

- B. Approve destruction of verbatim record of the following Closed Session Meetings, per 5 ILCS 120.2.06 (from Ch. 102, Par. 42.06):

January 20, 2015	March 27, 2015
February 17, 2015	April 21, 2015
March 4, 2015	May 19, 2015
March 17, 2015	June 16, 2015

Motion: L. O'Dowd
Second: J. Higgins
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger
Nay: None
Vote: 6-0

10. CATEGORICAL REPORTS

A. Student Reports

B. Administration

Mr. Raymond Negrete, Assistant Superintendent for Business & Finance, reported that the State visited Reavis on December 15th and 16th to audit our cafeteria operations, as we participate in the *Illinois Free Lunch and Breakfast Program*. Mr. Negrete was proud to report that there were no glaring issues; they finished the audit a day sooner than anticipated; and they stated that our program was the most prepared and organized of the over ten schools they have audited this year. He wished to acknowledge and thank Ms. Loretta Macaulay, Food Service Manager; Ms. Sheila Carey, Administrative Assistant; and Ms. Linda McClure, Student Data Specialist, for their support to this program. He stated that they are integral parts of the cafeteria operation and their assistance and input are the reason why we performed so well on this audit. Mr. Negrete continued that he and Ms. Macaulay are looking into modifying the *U.S. Department of Agriculture's Smart Snacks in School* option for our students. He ended his report by stating that the meal prices on the staff side of the cafeteria will be increased by 50 cents per meal in the near future, per State guidelines.

Dr. Beth Hart, Educational Consultant, reported that the teacher evaluation cycle is ramping up as they must be completed by January 31st. Three full days of collaborative meetings with the administrative team have been planned in which the primary evaluator and the secondary evaluator bring together their sets of evaluations and discuss the final summative rating. They then leave a week open to prepare the summative documents. The last step is to meet with each teacher between February 21st and February 28th, which concludes the evaluation process. They will next look at the evaluation document to complete all the non-teacher collaboration with the deans, counselors, psychologist, nurse, etc.

Dr. Heather McCurdy reported in Ms. Julie Schultz's, Director of Student Services, absence. Ms. Schultz reported that Social Worker, Ms. O'Brien, and her team continue their work in the Peer Mentoring program. The purpose of the program is for Reavis students to try to make a connection with the multi-need students at AERO. There will be ten sessions this school year in which our students will go to the AERO School and participate with a student assigned to them in a fun activity meant to foster communication. At the end of the year, the students will take a bowling field trip. Students can also choose to attend either the AERO prom or AERO field day's event. The Peer Mentoring Program is the perfect opportunity to accomplish some community service and to celebrate our differences as people. This is also a very good experience for those students who may be interested in special education as a career. There are currently fifteen Reavis students in the program with the program in its third year. Ms. Schultz's report continued by noting that the Class of 2021 will be on campus this Saturday, January 21st for registration. Families will be able to meet with counselors after completing Power School registration and residency. Parents were on campus January 12th for an orientation meeting to give them an overview of the freshmen year. The Parent Night was a compliment to the student Step Up Day held during the school day on January 11th for all Liberty and Sahs students. A second registration day will be Thursday, January 26th for families in need of an evening appointment. Further, counselors met with junior parents last week to discuss their senior's (Class of 2018) year and student options. A special thanks to our parents for coming out and asking valuable questions to assist their students in course selection and post-secondary plans. Thank you also to our administration & Student Services Division support staff for

their support of this parent night and the entire registration process. Finally, Ms. Schultz thanked the counselors. The team collaboratively planned for both events, and each counselor provided thoughtful contributions to make both parent nights meaningful and appealing to the respected audiences. January will also see registration for our current freshmen and sophomore students later this month.

Dr. Heather McCurdy, Director of Curriculum, reported that we have met the State expectations for teacher, parent, and student survey participation for the mandated 5Essentials Survey. The Facebook posts, emails, and phone calls have all paid off. Although our personal goal to exceed 80 percent has not been reached yet, we have met the State standard for students. We are finishing up with those students through email so there should not be any disruption to homerooms or classes. Proudly, our staff participation was over 90 percent. Dr. McCurdy continued that the month of January is the kick off for the Second Semester teacher professional development on in-service days and Late Start Wednesdays, focusing on registration support, and preparing for testing. Dr. McCurdy noted that Ms. Ahern, our new Media Specialist, who has a background in technology as well as Library Science, gave a presentation recently on web evaluation which received very good feedback from the teachers. The *CRAP* test is a way to evaluate a source based on Currency, Reliability, Authority, Purpose/Point of View. Ms. Ahern has also led lessons in every English class as well as hosting book talks one Friday a month and the *CRAP* test has our students' attention.

Mr. Eric Novak, Athletic Director, reported that post season play starts in January for our Winter sports. On Saturday, January 7th, Boys' Bowling competed at the South Suburban Conference Red Tournament, with both the Varsity and JV teams placing second out of seven teams, and where three of our student/athletes earned *All Conference* honors. Mr. Novak also congratulated Coach Erik Scheiner, who was voted the SSC Coach of the Year and the Varsity team, which was awarded the Sportsmanship Award. Continuing, this past Saturday our Varsity bowlers won the Regional Tournament for the first time in team history. They now advance to the Sectional Tournament this Saturday, where they are playing for the opportunity to go downstate. Our Dance Team also had their Conference meet with both our Varsity and JV Teams placing third. Varsity now moves on to Sectionals for a berth to go to State. Both Wrestling and Cheer have their Conference meets this Saturday, January 21st. Finally, Mr. Novak reported that Mr. Lionell Siert, our Athletic Trainer, has taken on a Student Athletic Trainer Intern from Lewis University, Timothy Stewart, who will follow and learn from Mr. Siert the entire Second Semester.

Mr. Don Erickson, Director of Information and Educational Technology, reported that most of the members of the IT team, along with members of our Maintenance staff, worked throughout the Winter Break with a technician from *WZC Networking* to roll over to the new wifi network and internet provider. They are currently 80 percent finished with this major upgrade and anticipate that all classrooms will be connected to the new access points and the updated network by the end of the week. Mr. Erickson noted that with any type of overhaul of this scope, there comes unforeseen issues that include loss of connectivity, spotty coverage, devices that no longer "talk" with the network, etc. He stated that in the last week, our techs have handled nearly 200 tickets (outside marquee, PO system with the Treasurer's Office, hotspots in Special Ed areas so students can connect with their personal devices, HVAC system) and they get closer to cleaning up the system every day. Mr. Mike LaMantia, Division Chair, Math and Science, reported that before Winter Break, the Science Department purchased a 3D printer, Maker Bot Replicator Plus. This is very exciting as the potential of 3D printing, both within the Division and school wide, is endless. Mr. LaMantia noted that Mr. Hurley has learned how to operate the printer and has already produced several 3D objects. He is also collaborating with Math and Science

teachers about ways to utilize 3D printers to enhance classroom projects. Mr. LaMantia thanked Mr. Morack for his help in selecting the 3D printer and securing funds to make its purchase possible. He next spoke that we will be purchasing teacher accounts for a software company called Explore Learning. Explore Learning produces computer simulations, called Gizmos. Gizmos replicate various scientific phenomena and allow students to change conditions and see the effects of the changes. Teachers have found Gizmos to be a very useful tool in helping students visualize scientific principles and we are excited to expand their use at Reavis. Lastly, Mr. LaMantia reported on two upcoming field trips. On February 15th, our Anatomy and Physiology students will observe an open heart surgery at Christ Hospital. Students will observe the surgery via a live feed to the operating room, where they will be able to have dialogue with members of the operating team including the surgeon. He thanked Ms. Therese Schoder and Ms. Kirsten Hock for providing this opportunity to our students. On March 16th, Ms. Kim Mendoza will take six students to Argonne National Laboratory for the annual Science Careers in Search of Women Conference. These students will have an opportunity to attend presentations by female leaders in the scientific community and Mr. LaMantia also thanked Ms. Mendoza for her work in organizing this trip.

Mr. Bob Morack, Division Chair, PE & CTE, reiterated Mr. LaMantia's comments by stating the combined funds that allowed them to purchase a 3D printer, also enabled them to purchase a robot. The plan is to have our computer classes explore the programming of the robot and create different options for different parts of the robot that can be constructed by the 3D printer. Our CAD (Computer Aided Design) classes, Computer Systems class, and Mr. Brian Hurley during the summer STEM camp, will utilize the robot. Mr. Morack continued that the first ever Career/Trade Day was held today for our Industrial Technology students. Union representatives from Laborers, Plumbers, Electricians, Carpenters, Auto Mechanics and CISCO were welcomed to present information on pathways to success and postsecondary opportunities for our students. Mr. Morack thanked the Industrial Technology teachers and specifically Mr. Jim Ward for all his work to make this day happen for our students.

C. Teachers Union

Mr. Jim Ward thanked Mr. Morack for reporting on the Career/Trade Day and added that after each session, numerous students stayed to meet the representatives and pick up additional information on these career opportunities. He continued by speaking on behalf of the Inspire and World Languages Clubs led by Ms. Lisa Stanich, Ms. Bernadette Poulos, and Ms. Heather Burnette. They wanted to recognize the students who helped out with the homeless shelter in Oak Lawn. In December, over \$1,000 was raised to help fund gift bags for the shelter. These bags, full of essentials such as a toothbrush, toothpaste, gloves, socks, and a \$5 gift card to McDonald's, were given to 63 local homeless men, women, and children. Students set up beds, sorted clothing donations, ran a craft table for the children, decorated a Christmas tree, sang holiday songs, and wrote each guest a letter of hope to lift their spirits. They are so incredibly proud of these students for giving back to our community and helping to make this season brighter for so many.

Ms. Trish LoVerde continued by highlighting Mr. Jeff Kreil. Mr. Kreil has been presenting and coaching at the *A to Z Throwers Clinic* held at Harper College as a throws specialist. It is intended for both coaches and athletes at all skill levels. Mr. Kreil was asked three years

ago by Ms. Renee Zellner, the head coach at Harper College, if he would be willing to help, due to his incredible run of Reavis student/athletes making it to the State meet in shot put and discus for over a decade. What an honor for one of our own Reavis graduates and now teacher/coach to be helping at this level of achievement.

Ms. LoVerde also spoke on behalf of Mr. Brian Murphy, sponsor of the Rampage Club, and their recent achievements. In the nationwide Columbia (University, New York) Scholastic Press Association competition, our students obtained the Gold Medalist Publication, the highest CSPA award possible. They also received All-Columbian Honors, beyond gold medalist standard, in the Visual Appearance of the Magazine and were very close to also getting honors in the other two categories. In the nationwide American Scholastic Press Association competition, our students received First Place, the highest award possible. This continues the award-winning tradition of the Rampage publication and affirms and recognizes the exceptional talents of our student artists, editors, and graphic artists.

D. Support Staff Union – no report

E. Maintenance Union – no report

F. Board Reports

Mr. McKinley reported that the *Buildings and Grounds Board Committee* meeting was held on Wednesday, January 11th. The *Committee* decided to move on to phase four of the student locker replacement in the building. Future projects discussed included Building Automation Systems (BAS for HVAC), with good dialogue on existing systems, failures and future upgrades. Parking facilities were also discussed for improvements, including sewer systems, underground utilities, curbs and paving. Based on finances, it was decided to delay the upgrades and lighting of the soccer field/stadium until summer of 2018. Mr. Smith continued by complimenting Mike Markham and Ana Moyer of *SPM Architects*. They have put together a tremendous amount of research and information for many potential projects. As an example, the Auditorium floor joint damage was reviewed by *SPM* with corrective measures presented. The hope is that this work can be completed by our Maintenance staff, working with *CCI Flooring*, this summer. Dr. Riordan continued that they are speaking with the insurance company about a possible flood claim for this area also. Lastly, much discussion took place about the scope of work needed for the FCS kitchen upgrades; i.e., flooring replacement, gas, drains and electric. Mr. Smith thanked the School Board for authorizing the development of specifications and bid solicitation for a couple of potential summer 2017 projects. Dr. Riordan agreed and noted that the \$200,000 for the elevator modernization project is already dedicated. They will next look to budget approximately \$500,000 more for capital improvements but he advised the Board that money will not be borrowed for these projects. As an example, no roofing or tuckpointing work will take place this summer. Unfortunately, there are always unforeseen situations that arise, such as pipes leaking in the locker rooms and an outside gas leak that had to be fixed. However, we will work towards finishing any and all projects within our budget, and will space out work over the next couple of summers.

11. CLOSED SESSION

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time: 8:03 p.m.
Motion: T. Arnold
Second: M. Cook
Aye: R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 6-0

12. RETURN TO OPEN SESSION

Time: 9:55 p.m.
Motion: A. Creger
Second: L. O'Dowd
Aye: L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 6-0

13. NEW BUSINESS

- Approve motion that the Board has reviewed Closed Session Minutes and has determined that the seal remain on said Minutes.

Motion: J. Higgins
Second: M. Cook
Aye: T. Arnold, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 6-0

14. ADJOURNMENT

Time: 9:56 p.m.
Motion: T. Arnold
Second: J. Higgins
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 6-0

Signed and approved this 21st day of February, 2017.

President

Secretary