

REAVIS HIGH SCHOOL DISTRICT NO. 220  
6034 WEST 77<sup>th</sup> STREET, BURBANK, ILLINOIS 60459  
COOK COUNTY

REGULAR BOARD OF EDUCATION MEETING

TUESDAY, JANUARY 19, 2016 AT 7:00 P.M.  
LIBRARY

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MINUTES

1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Time: 7:00 p.m.

The following Board Members were physically present at the meeting:

Mr. Ted Arnold  
Mr. Gerardo Ayala  
Ms. Mary Ann Cook, President  
Mr. J.R. Higgins, Vice President  
Mr. Russell McKinley, Secretary  
Ms. Linda O'Dowd

Absent: Ms. Andrea Creger

Also Present: Dr. Daniel J. Riordan, Superintendent  
Administrators  
Students and Community Members

2. APPROVAL OF MINUTES

A. Truth in Taxation Public Hearing Minutes of December 8, 2015.

Motion: J. Higgins  
Second: M. Cook  
Aye: G. Ayala, M. Cook, J. Higgins, R. McKinley, T. Arnold  
Nay: None  
Abstain: L. O'Dowd  
Vote: 5-0-1

B. Public Hearing and Regular Meeting Minutes of December 8, 2015.

Motion: J. Higgins  
Second: G. Ayala

Aye: M. Cook, J. Higgins, R. McKinley, T. Arnold, G. Ayala  
Nay: None  
Abstain: L. O'Dowd  
Vote: 5-0-1

C. Special Board of Education Meeting Minutes of January 12, 2016.

Motion: R. McKinley  
Second: G. Ayala  
Aye: J. Higgins, R. McKinley, T. Arnold, G. Ayala, M. Cook  
Nay: None  
Abstain: L. O'Dowd  
Vote: 5-0-1

D. Closed Session Minutes of Special Board of Education Meeting of January 12, 2016.

Motion: M. Cook  
Second: G. Ayala  
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, J. Higgins  
Nay: None  
Vote: 6-0

**3. AUDIENCE PARTICIPATION**

There was no *Audience Participation* at this meeting.

**4. COMMUNITY USE OF FACILITIES**

- Approve the request by the *Burbank Titan Youth Football & Cheerleading Association* to use the North Gym for the purpose of Arena Football practice on Fridays, January 29, and February 12, 19, 26, 2016 from 6:00 p.m. to 9:00 p.m., with additional dates to be determined.

Motion: R. McKinley  
Second: M. Cook  
Aye: L. O'Dowd, T. Arnold, G. Ayala, M. Cook, J. Higgins, R. McKinley  
Nay: None  
Vote: 6-0

**5. FISCAL MANAGEMENT**

A. Financial Statements dated December 31, 2015.

Motion: M. Cook  
Second: J. Higgins

Aye: T. Arnold, G. Ayala, M. Cook, J. Higgins, R. McKinley, L. O'Dowd  
Nay: None  
Vote: 6-0

B. Payment of Bills for January, 2016.

Motion: R. McKinley  
Second: M. Cook

Mr. Higgins asked about the credit card charges and in particular, Comcast. Mr. Negrete answered that this is for the cable line coming into the building. The charges are then paid for from a couple different budgets/departments. Further, this monthly invoice is paid with the credit card because Comcast's due date is always earlier than the Board Meeting; they won't adjust their due date; and we don't want to incur late charges. Also, Dr. Riordan noted that using this procurement card affords us a small rebate at the end of the year.

Aye: G. Ayala, M. Cook, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold  
Nay: None  
Vote: 6-0

**6. EDUCATIONAL TRAVEL**

- Approve request by Ms. Laurie Schoenfeld to attend the *Glazier Track and Field Coaching Clinic* in Minneapolis, Minnesota from February 12 through February 14, 2016.

Motion: R. McKinley  
Second: L. O'Dowd  
Aye: M. Cook, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

**7. PERSONNEL**

- A. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Mr. James Higgins, Maintenance Staff, beginning January 14, 2016.

Motion: G. Ayala  
Second: R. McKinley  
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala  
Nay: None  
Abstain: J. Higgins  
Vote: 5-0-1

- B. Approve the hire of Ms. Krystin Rockett, Assistant Softball Coach, effective for the 2015-2016 school year.

Motion: M. Cook  
Second: L. O'Dowd  
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, J. Higgins  
Nay: None  
Vote: 6-0

- C. Approve the hire of Ms. Dina Kyriakoulis, Assistant Boys' Volleyball Coach, effective for the 2015-2016 school year.

Motion: J. Higgins  
Second: R. McKinley  
Aye: L. O'Dowd, T. Arnold, M. Cook, J. Higgins, R. McKinley  
Nay: G. Ayala  
Vote: 5-1

- D. Approve the hire of Ms. Kathleen Uher, Cafeteria Staff, effective for the remainder of the 2015-2016 school year.

Motion: M. Cook  
Second: R. McKinley  
Aye: T. Arnold, G. Ayala, M. Cook, J. Higgins, R. McKinley, L. O'Dowd  
Nay: None  
Vote: 6-0

## 8. OLD BUSINESS

There was no *Old Business* at this meeting.

## 9. NEW BUSINESS

- A. Approve destruction of verbatim record of the following Open Meetings, per 5 ILCS 120.2.06 (from Ch. 102, Par. 42.06):

December 10, 2013	March 18, 2014
January 21, 2014	April 15, 2014
February 18, 2014	May 20, 2014
March 5, 2014	June 17, 2014

Motion: G. Ayala  
Second: L. O'Dowd  
Aye: G. Ayala, M. Cook, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold  
Nay: None  
Vote: 6-0

- B. Approve destruction of verbatim record of the following Closed Session Meetings, per 5 ILCS 120.2.06 (from Ch. 102, Par. 42.06):

January 21, 2014	April 15, 2014
February 18, 2014	May 20, 2014
March 5, 2014	June 17, 2014
March 18, 2014	

Motion: G. Ayala  
Second: R. McKinley  
Aye: M. Cook, J. Higgins, R. McKinley, L. O’Dowd, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

## **10. CATEGORICAL REPORTS**

- a. Student Reports – no reports
- b. Administration

Mr. Tom Witting, Activities Director and Division Chair, Fine Arts, congratulated our Mathletes as they again brought home the Conference Championship. This is their 11<sup>th</sup> win out of the last 13, with the other two being second place finishes. Mr. Witting thanked Mr. Bill Smiles and his coaching staff and noted that the Mathletes will be recognized at the next Pride Pin Ceremony. He continued that next Thursday, January 28<sup>th</sup>, Ram Man will take place in the Grossman Auditorium at 7:00 p.m., where “America’s Next Top Ram Man” will be crowned.

Ms. Erika Banick, Division Chair, Humanities, reported that voter registration took place here today for all students who will be 18 years old by election day in March. Over 300 students were registered here in the Library and she thanked Mr. Ostendorf, AP Government teacher, for taking the lead on this event.

Mr. Mike LaMantia, Division Chair, Math and Science, began by reporting on the progress of the ten students who make up the first group of Eighth Grade Honors Algebra students. Students’ have adapted well to the high school setting as evident by their excellent attendance, rate of homework completion, and grades. In addition, Liberty administrators, the maintenance staff here at Reavis and Dr. McCurdy have worked together to ensure that transportation, scheduling, and communication are efficiently addressed. Further, last week, Dr. McCurdy and he met with District 111 administrators to plan for next years’ students as they believe the program could be expanded for the 2016-17 school year. Mr. LaMantia continued that this Friday, January 22<sup>nd</sup>, they are meeting with administrators from Moraine Valley Community College to discuss their new Engineering Pathway program. Students who complete this program at MVCC are guaranteed transfer admission to the College of Engineering at University of Illinois (Urbana-Champaign). They are excited to learn specifics about this cost effective program and work with Moraine to identify Reavis students who would benefit from it.

Mr. Bob Morack, Division Chair, PE & CTE, reported that thirteen students received Microsoft Word certification this past semester. The Business Department is working very hard to continue certifying students in Word, Excel, and PowerPoint this semester. New to the department this year, our accounting students are getting trained with the opportunity to receive certification in Quickbooks starting in February. Mr. Morack continued that our annual Drivers' Education Parent Permit Night takes place tomorrow in the Grossman Auditorium from 6:00 p.m. – 7:00 p.m. 168 students are currently enrolled and tomorrow evening, they will be issued their driving permits. In addition, the Department looks forward to meeting families; answering any questions; and promoting our strong Driver Ed Program here at Reavis.

Ms. Julie Schultz, Director of Student Services, reported that we are officially in registration season. Reavis recently hosted the Class of 2020 Parent Night on January 12<sup>th</sup> in the Library, giving parents and incoming students a glimpse into the high school experience. Our future Ram students and their parents will be on campus Saturday, January 23 and Saturday, January 30<sup>th</sup> to provide residency information and meet with their counselors on course selections. Over 150 families have already completed their on-line enrollment, which will make their visit even smoother. The Classes of 2018 and 2019 will register for the 2016-2017 school year in their PE classes on January 21<sup>st</sup> and 28<sup>th</sup>. Finally, our junior students and their families were invited to campus on January 12<sup>th</sup> for our first annual parent night. The junior appointments are underway with individual counseling sessions. All 2016-2017 registration will close February 12<sup>th</sup>.

Dr. Heather McCurdy, Director of Curriculum, spoke in December, that we would be hosting an Exam Cram in preparation for first semester final exams. Over 150 students took advantage of this opportunity and Dr. McCurdy thanked everyone on the admin team who helped supervise. She continued that in terms of Curriculum, most of the energy is focused on preparing for state mandated assessments and our annual testing day. Our ACT Homeroom Prep program, coordinated by Ms. Hanik, Ms. Szczudlo, and her, just kicked off with a meeting for juniors. The Curriculum Office is also supporting Guidance with the registration process through managing student requests. Dr. Riordan will then use this data when he meets with the Board regarding staffing at the beginning of March.

Dr. Beth Hart, Educational Consultant, stated that her primary responsibility is teacher evaluations and noted that by January 31<sup>st</sup>, all observations will have been concluded. She stated that this is a very robust schedule here at Reavis where half of the tenured teachers will have had an administrator in their classes at least four times and all of the non-tenured teachers every year at least five times. There is a primary evaluator and secondary evaluator for every certified staff member and February will be spent collaborating over their observations. The teachers are now in the process of uploading their data to show evidence of professional responsibilities and this will all be discussed at the summatives. Dr. Hart continued that she will meet with the new teachers tomorrow for their regular monthly meeting where they will discuss starting strong in the second semester; how to change things they weren't pleased with in the first semester; and what students really want in their teachers.

Mr. Tim Smith, Assistant Superintendent for Facilities & Operations, reported that a custodian/driver position will be posted sometime this week with the plan of hiring someone as soon as possible. He continued that the Crisis Plan Committee continues to meet, with the latest meeting taking place on January 12<sup>th</sup>. Throughout this second

semester, the Committee will review and revise what we have on paper to make sure we keep up with the ever changing world of security. The ultimate goal is to eventually have this crisis plan available to all staff on our mobile devices. He will continue to provide monthly updates to the Board.

Mr. Raymond Negrete, Assistant Superintendent for Business & Finance, reported that our annual Wellness Day takes place on February 3<sup>rd</sup>. As members of the EBC Cooperative, we are eligible to receive a monetary bonus if a certain threshold of participation is met. Last year, we did meet this number and Mr. Negrete is hopeful we will again this year.

Dr. Riordan discussed a Fact Sheet and FAQ (frequently asked questions) being prepared for the upcoming Referendum vote on March 15, 2016. He hopes to begin distributing this information to the public within the next week. The goal is to be as succinct as possible and some of the highlights of the FAQ sheet include:

- Why is there a need to increase Reavis' Education Rate? The world's, country's, and local economies have all taken major downward spirals the last eight or so years.
- What about the money spent on the renovations and new construction? There are separate funds for each of the District's expenses. Most of the Education Fund budget pays for educational programs, services and extra-curricular activities. The Building Fund pays for necessary life safety renovations, new construction and yearly maintenance to the campus.
- What about the high salaries of staff members? It explains that the Unions and Administrative Staff have accepted a zero percent raise last school year with nominal raises going forward. In addition, the Unions renegotiated their agreements that will ultimately save hundreds of thousands, if not millions of dollars in the long term.
- What will the new revenue be used for? The new revenue will be used to fill the current financial gap in order to keep all the services and programs currently in place here. The new revenue will also position the District to move to a 1:1 student device initiative. Many schools have moved toward this initiative already and our students deserve nothing less.

Highlights of the Fact Sheet include:

- The current Education Rate is \$1.91 and hasn't been increased in over 50 years.
- The District is only asking for a 29 cent increase, which would make the new rate \$2.20.
- Even with the increase, Reavis would still have the lowest Education Rate of any high school in the area.
- Reavis has been a great steward of the homeowner's money over this time period.
- The average homeowner will see an increase of \$79/year; \$6.50/month; \$1.50/week on a \$100,000 home value.
- A home value of \$150,000 would see an increase of \$119/year; \$10.00/month; and \$2.30 a week.
- A home value of \$200,000 would see an increase of \$158/year; \$13.20/month; \$3.05/week .

Dr. Riordan stated that this information will be passed out to our staff members first, many of whom live in the community or have family who live in the community. It will also be put on our web page. In addition, Dr. Riordan plans to share a PowerPoint at the February 16<sup>th</sup> Board of Education Meeting. As the election date gets closer, small focus group meetings will be held. The goal is to educate the community with the facts.

- c. Teachers Union – no report
- d. Support Staff Union – no report
- e. Maintenance Union – no report
- f. Board Reports – no reports

**11. CLOSED SESSION**

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time: 8:00 p.m.  
 Motion: G. Ayala  
 Second: J. Higgins  
 Aye: J. Higgins, R. McKinley, L. O’Dowd, T. Arnold, M. Cook, A. Creger  
 Nay: None  
 Vote: 6-0

**12. RETURN TO OPEN SESSION**

Time: 8:21 p.m.  
 Motion: G. Ayala  
 Second: M. Cook  
 Aye: R. McKinley, L. O’Dowd, T. Arnold, G. Ayala, M. Cook, J. Higgins  
 Nay: None  
 Vote: 6-0

**13. NEW BUSINESS**

- Approve motion that the Board has reviewed Closed Session Minutes and has determined that the seal remain on said Minutes.

Motion: M. Cook  
 Second: R. McKinley  
 Aye: L. O’Dowd, T. Arnold, G. Ayala, M. Cook, J. Higgins, R. McKinley  
 Nay: None  
 Vote: 6-0



**14. ADJOURNMENT**

Time: 8:21 p.m.  
Motion: J. Higgins  
Second: M. Cook  
Aye: T. Arnold, G. Ayala, M. Cook, J. Higgins, R. McKinley, L. O'Dowd  
Nay: None  
Vote: 6-0

Signed and approved this 16<sup>th</sup> day of February, 2016.

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President

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Secretary