

REAVIS HIGH SCHOOL DISTRICT NO. 220
6034 WEST 77th STREET, BURBANK, ILLINOIS 60459
COOK COUNTY

PUBLIC BUDGET HEARING
AND
REGULAR BOARD OF EDUCATION MEETING

TUESDAY, JUNE 14, 2016, AT 7:00 P.M.
LIBRARY

MINUTES

1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Time: 7:05 p.m.

The following Board Members were physically present at the meeting:

Mr. Ted Arnold
Mr. Gerardo Ayala
Ms. Mary Ann Cook, President
Ms. Andrea Creger
Mr. J.R. Higgins, Vice President
Mr. Russell McKinley, Secretary
Ms. Linda O'Dowd

Also Present: Dr. Daniel J. Riordan, Superintendent
Administrators
Community Members

2. CONVENE PUBLIC HEARING

Ms. Cook opened the Public Hearing to receive comments or questions on the proposed Amended Budget for Reavis High School District #220 for fiscal year 2016.

Mr. Negrete advised that no written comments or questions were received prior to this evening. In addition, no public comments or questions were received at the Hearing.

3. APPROVAL OF MINUTES

A. Regular Meeting Minutes of May 17, 2016.

Motion: A. Creger
Second: L. O'Dowd

Aye: T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

B. Closed Session Minutes of Regular Meeting of May 17, 2016.

Motion: M. Cook
Second: G. Ayala
Aye: G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

4. AUDIENCE PARTICIPATION

There was no *Audience Participation* at this meeting.

5. COMMUNITY USE OF FACILITIES

There were no requests for *Community Use of Facilities* at this meeting.

6. FISCAL MANAGEMENT

A. Approve Amended FY16 Budget.

Motion: M. Cook
Second: R. McKinley
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

B. Approve *Resolution* authorizing an interfund loan as permitted under the Illinois School Code, pursuant to Section 10-22.33, effective June 14, 2016.

Motion: J. Higgins
Second: L. O'Dowd
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook
Nay: None
Vote: 7-0

C. Approve the FY17 *A.E.R.O. Special Education Cooperative* Budget, per summary enclosed.

Motion: M. Cook
Second: L. O'Dowd
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger

Nay: None
Vote: 7-0

- D. Approve the *A.E.R.O.* Use of Classroom Agreement, for four (4) classrooms, for the period July 1, 2016 through June 30, 2017.

Motion: R. McKinley
Second: A. Creger
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 7-0

- E. Approve adoption of a *Resolution* for the Prevailing Rate of Wages, 820 ILCS 130/1 et seq. (1993).

Motion: G. Ayala
Second: J. Higgins
Aye: L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 7-0

- F. Financial Statements dated May 31, 2016.

Motion: A. Creger
Second: M. Cook
Aye: T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- G. Payment of Bills for June, 2016.

Motion: R. McKinley
Second: L. O'Dowd
Aye: G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- H. Schedule Budget Workshop to review the 2016-2017 Tentative Budget prior to the Regular July Board Meeting of Tuesday, July 12, 2016, at 6:30 p.m.

Motion: M. Cook
Second: G. Ayala
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

7. EDUCATIONAL TRAVEL

There were no requests for *Educational Travel* at this meeting.

8. PERSONNEL

A. Approve the hire of the following Summer School Teachers for First Semester:

Steve Stearns	-	Drivers' Education
Jeff Smith	-	Drivers' Education
Jim Young	-	Drivers' Education
Charles Manning	-	Drivers' Education
Jeff Kreil	-	Drivers' Education
John Larocca	-	Algebra / Geometry
Beth Cavazos	-	Advanced Topics
Jeff Grider	-	Biology / Physical Science
Adam Zawada	-	Economics
Krystyna Nasinska	-	English I
Kate Szczudlo	-	English II
Jeff Mazzone	-	English III and IV
Kyle McKinley	-	English I and II CC
Kelly Klein	-	Government
Nick Bouhoutsos	-	PE
Craig Hickey	-	US History
Jim Meskill	-	US History
Dave Ostendorf	-	World History

Motion: J. Higgins

Second: R. McKinley

Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook

Nay: None

Vote: 7-0

B. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Ms. Kelly Klein, Teacher, beginning on or around September 23, 2016 with an anticipated return beginning of Second Semester, January 9, 2017.

Motion: J. Higgins

Second: L. O'Dowd

Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger

Nay: None

Vote: 7-0

C. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Ms. Kelly O'Malley, Teacher, beginning on or around September 26, 2016 with an anticipated return beginning of Second Semester, January 9, 2017.

Motion: R. McKinley

Second: M. Cook

Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins

Nay: None
Vote: 7-0

- D. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Ms. Amanda Shewmaker, Teacher, beginning on or around October 24, 2016 and ending on February 6, 2017.

Motion: L. O'Dowd
Second: A. Creger
Aye: L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 7-0

- E. Approve flexible leave of absence according to the provisions of the *Family Medical Leave Act* for Mr. Michael Hock, Maintenance, beginning on June 13, 2016.

Motion: R. McKinley
Second: M. Cook
Aye: T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- F. Approve the hire of Ms. Mary Claire Ahern, Media Specialist/Librarian, effective for the 2016-2017 school year.

Motion: A. Creger
Second: L. O'Dowd
Aye: G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- G. Approve the hire of Mr. Jeff Grider, Title I Numeracy Coach, effective for the 2016-2017 school year.

Motion: R. McKinley
Second: L. O'Dowd
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- H. Approve the hire of Mr. Michael Jebens, Data Specialist/Title I Resource Center Facilitator, effective for the 2016-2017 school year.

Motion: A. Creger
Second: M. Cook
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook
Nay: None
Vote: 7-0

- I. Approve the hire of Ms. Stacie Scheiner, Title I Writing Coach, effective for the 2016-2017 school year.

Motion: R. McKinley
Second: G. Ayala
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger
Nay: None
Vote: 7-0

- J. Approve the hire of Ms. Megan Wozniak, Behavior Coach, effective for the 2016-2017 school year.

Motion: M. Cook
Second: G. Ayala
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 7-0

- K. Approve the hire of Mr. Roy Witting, as a probationary maintenance/driver, in accordance with the State and Municipal Teamsters and Chauffeurs Union Local No. 700 International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America contract.

Motion: R. McKinley
Second: L. O'Dowd
Aye: L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, R. McKinley
Nay: J. Higgins
Vote: 6-1

- L. Approve the retirement request of Ms. Debbie Williams, Support Staff, effective June 30, 2016.

Motion: R. McKinley
Second: M. Cook
Aye: T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- M. Approve the promotion of Ms. Erin Nelligan to the position of Business and Finance Coordinator, effective for the 2016-2017 school year.

Motion: G. Ayala
Second: R. McKinley
Aye: G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- N. Approve the promotion of Ms. Sheila Carey to the position of Administrative Assistant for Business and Finance, effective for the 2016-2017 school year.

Motion: J. Higgins
Second: M. Cook
Aye: M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- O. Approve the resignation of Mr. Bogdan Zagata, from his position as Assistant Football Coach, effective immediately.

Motion: J. Higgins
Second: A. Creger
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook
Nay: None
Vote: 7-0

- P. Approve the following Student Activity positions, effective for the 2016-2017 school year:

Christine Haines	-	Co-Drama Club
Joseph Illichman	-	Stage Director (Fall)
Dennis Brumirski	-	Co-Head Speech Coach
Stacie Scheiner	-	Assistant Speech Coach
Kristin Thirion	-	Co-Outdoor Club
Brian Hurley	-	Co-Outdoor Club
Elizabeth Van Wormer	-	Color Guard
Erika Banick	-	Co-Director Contest Play
Tom Witting	-	Co-Director Contest Play

Motion: R. McKinley
Second: L. O'Dowd
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger
Nay: None
Vote: 7-0

- Q. ADDENDUM ITEM: Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Ms. Leticia Ayala, Maintenance Staff, beginning on May 25, 2016 with an anticipated return of July 5, 2016.

Motion: J. Higgins
Second: M. Cook
Aye: R. McKinley, L. O'Dowd, T. Arnold, M. Cook, A. Creger, J. Higgins
Nay: None
Abstain: G. Ayala
Vote: 6-0-1

9. OLD BUSINESS

There was no *Old Business* discussed at this meeting.

10. NEW BUSINESS

A. Approve first reading of updated and new School Board Policies as presented.

Motion: R. McKinley
Second: M. Cook
Aye: L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley
Nay: None
Vote: 7-0

B. Approve destruction of verbatim record of the following Open Meetings, per 5 ILCS 120/2.06 (from Ch. 102, Par. 42.06):

July 15, 2014	October 21, 2014
August 19, 2014	November 18, 2014
September 16, 2014	

Motion: G. Ayala
Second: M. Cook
Aye: T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

C. Approve destruction of verbatim record of the following Closed Session Meetings, per 5 ILCS 120/2.06 (from Ch. 102, Par. 42.06):

July 15, 2014	October 21, 2014
August 19, 2014	November 18, 2014
September 16, 2014	

Motion: J. Higgins
Second: M. Cook
Aye: G. Ayala, M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

11. CATEGORICAL REPORTS

A. Student Reports – no report

B. Administration

Mr. Raymond Negrete, Assistant Superintendent for Business and Finance, reported that the preliminary tax levy numbers were received in May, with the final tax rate report being received yesterday. Mr. Negrete is encouraged by the numbers and reported that we did

capture a majority of the requested revenue. He also noted that the EAV (equalized assessed valuation) dropped a little over 2.2 percent, going from \$821 million to \$802 million of the District's taxing body. Further, we anticipate that our tax rate will increase by 29 cents. Tax bills will be mailed in the next couple of weeks with a due date of August 1, 2016.

Mr. Tim Smith, Assistant Superintendent for Facilities and Operations, reported on a few buildings and grounds situations. He began with the roof repairs above the Library due to the heavy winds and microburst last March. This insurance work is being done by *Ridgeworth Roofing*, Bridgeview, and is close to completion. He next reported that work is continuing on the water main leaks at the stadium. Reavis is working with *Novotny* and *South Stickney Sanitary District* to address these leaks. Chlorination tests have come in and the new system should be up and running by this weekend. Mr. Negrete exited Furnace Room 1 recently and smelled a faint smell of gas. *Nicor* was called out and shut the outside system down. Mr. Smith is working with *SPM Architects* on this issue and is currently waiting for an economical and effective proposal from *Unique Plumbing*. Taking down a non-weight bearing wall and removing carpeting to renovate a senior class work/storage room near the Main Gym revealed a small area of asbestos, which will now need to be removed. Again working with *SPM*, this area will be cleared up well before the summer is over. Mr. Smith ended by stating that significant savings are being realized by our Maintenance staff and IT Department working together to pull cable as we continue to set up our new access WiFi points. He further mentioned that the "Chromebook Depot", right outside the teachers' café, should be a great room once it is complete.

Dr. Riordan continued that the Chromebook Depot will be a central location where IT staff will be stationed for students to drop off their Chromebooks for minor repairs, questions, or last minute charging.

Dr. Heather McCurdy, Director of Curriculum, welcomed all our new employees, especially the staff who will be working in our Resource Center and Library. She is very proud of the work being done in these areas and knows that our new staff will only enhance these efforts. She continued that as mentioned at the May Board meeting, Reavis had hosted a Civic Education event in April in response to concerns area schools had pertaining to new state legislation related to teaching civics in the curriculum. After that event, Dr. McCurdy was invited to serve as the Civics Teacher Mentor for the South Cook region as part of a program sponsored by the *McCormick Foundation*. She spent four days last week in Bloomington Normal getting trained to serve as a mentor for area schools, and this week spent two days co-presenting at the *DuPage Regional Office of Education* to help promote civics education. With Dr. McCurdy's background in civic education, she looks forward to continuing to promote some of the active teaching strategies that are being promoted in area schools.

Mr. Tom Witting, Activities Director and Division Chair, Fine Arts, was pleased to share some good news with the Board and community. He was recently notified by an attorney, on behalf of a long time Burbank resident who had no connection with Reavis, and had no children attend Reavis, but still wanted to set up some endowments as a way to nurture young people and their love of the arts. The family, therefore, set up a memorial scholarship for the Reavis High School Fine Arts Department. Depending on how well the funding is invested, the attorney believes we will receive a recurring donation of \$2,000 annually for a minimum of ten years and possibly up to twenty years. The initial money will be used to assist families pay for a camp that the drum majors attend every year. In addition, some has been earmarked to assist with the biannual music trips. Mr. Witting noted that Mr. Andy Davis and the Music Department have already sent a thank you letter to the family, via the attorney.

Dr. Riordan reported that for approximately two years now, we have had a cell tower on our property which brings in \$1,850 every month. At that time, the decision was made that this money, along with money received from certain other fundraising sources; i.e., blood drives, sponsorships, etc., would go towards campus beautification and restoration. As an example, a project on this wish list is to get lights and stands for our new turf soccer stadium. Currently this fund stands at approximately \$70,000. Dr. Riordan recently received a phone call from the cell tower owner with an offer to buy out the 25 year lease. Dr. Riordan noted that over the course of the 25 years, the District would receive approximately \$500,000. The offer is to buy out the lease right now for a little over \$300,000. Dr. Riordan's thoughts are if the District did accept this offer, we could move ahead as early as next year towards finishing some of the outside projects which would then enable our students, families, school and community to enjoy the benefits of these improvements much sooner. He asked the Board to think about this proposal; he will entertain further discussion at the next Board meeting; and make a decision in the next month or two.

C. Teachers Union – no report

D. Support Staff Union – no report

E. Maintenance Union – no report

F. Board Reports

Mr. Negrete reported that the *School Board Policy Committee* met on June 6, 2016 to review a number of policies being presented for review and/or updating. Much of the discussion centered around updating Policy 7:305 Student Athlete Concussions and Head Injuries. This policy was adopted in 2013, but due to legislation, must be reviewed and updated before the beginning of the 2016-2017 school year. Dr. Riordan continued that there is already an administrative committee in place which includes Dr. Joe Laluya, *Excel Occupational Health Clinic*; Lionell Siert, our trainer; Eric Novak and a few other coaches. Dr. Riordan noted that in addition to the policy stating return-to-play requirements, there are also return-to-learn protocols. Mr. Novak will further present on this particular policy at the July or August Board meeting. Mr. Negrete ended by noting all of the policy suggestions are based off the recommendations of *PRESS (Policy Reference Education Subscription Service)*, a division of the *Illinois Association of School Boards*.

12. CLOSED SESSION

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time:	8:10 p.m.
Motion:	J. Higgins
Second:	R. McKinley
Aye:	M. Cook, A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay:	None
Vote:	7-0

13. RETURN TO OPEN SESSION

Time: 9:08 p.m.
Motion: G. Ayala
Second: M. Cook
Aye: A. Creger, J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook
Nay: None
Vote: 7-0

14. NEW BUSINESS

- Approve Motion that the Board has reviewed Closed Session Minutes and has determined that the seal remain on said Minutes.

Motion: J. Higgins
Second: M. Cook
Aye: J. Higgins, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger
Nay: None
Vote: 7-0

15. ADJOURNMENT

Time: 9:08 p.m.
Motion: J. Higgins
Second: M. Cook
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, M. Cook, A. Creger, J. Higgins
Nay: None
Vote: 7-0

Signed and approved this 12th day of July, 2016.

President

Secretary