

**REAVIS HIGH SCHOOL DISTRICT 220
6034 WEST 77TH STREET, BURBANK, ILLINOIS 60459
COOK COUNTY, ILLINOIS**

**PUBLIC BUDGET HEARING
AND
REGULAR BOARD OF EDUCATION MEETING**

**TUESDAY, AUGUST 21, 2018 AT 7:00 P.M.
LIBRARY**

MINUTES

1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Time: 7:01p.m.

The following Board Members were physically present at the meeting:

Ted Arnold
Gerardo Ayala
James Brodinski
Mary Ann Cook, President
Andrea Creger, Secretary
Russell McKinley, Vice President
Linda O'Dowd

Also Present: Daniel J. Riordan, Ed.D., Superintendent
Eric Novak, Chief School Business Official
Julie A. Schultz, Principal
Donald P. Erickson, NBCT, Information & Educational Technology Director
Eileen M. Jastrzebowski, Student Services Director
Robert Morack, Athletic Director
Thomas Witting, Activities Director
Erika Banick, Humanities Division Chair
Julie Jooste, NBCT, Fine Arts, PE & CTE Division Chair
Michael LaMantia, Special Education & ELL Division Chair
Kelly O'Malley, NBCT, Math & Science Division Chair

Ms. Cook began the meeting by reminding the audience that this is a business meeting and requested that cell phones be set on silent mode. She also advised students who are in attendance due to a class assignment that they are welcome to address a Board Member or Administrator after the meeting to sign their Government Observation Form.

2. CONVENE PUBLIC HEARING

Ms. Cook opened the Public Hearing to receive comments or questions on the proposed Reavis High School District 220 budget for fiscal year 2019.

Dr. Riordan stated that the budget document has been open and on display since Wednesday, July 18, 2018. No emails, letters, comments or questions have been received.

3. APPROVAL OF MINUTES

A. Minutes of Public Hearing held on July 17, 2018.

Motion: R. McKinley
Second: A. Creger
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

B. Minutes of Budget Workshop Meeting held on July 17, 2018.

Motion: J. Brodinski
Second: L. O'Dowd
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

C. Minutes of Regular Meeting held on July 17, 2018.

Motion: A. Creger
Second: M. Cook
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

4. AUDIENCE PARTICIPATION

There was no *Audience Participation* at this meeting.

5. COMMUNITY USE OF FACILITIES

A. Approve request by the *Burbank Bulldogs FC* to use the soccer fields and soccer goals for the purpose of community youth soccer club fall practices and games from August 20, 2018 to November 3, 2018, per the attached game schedule and when not in use by Reavis teams.

Motion: R. McKinley
Second: M. Cook
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

- B. Approve request by the *Burbank Swim Association* to use the swimming pool, locker rooms, timing console and pool equipment for the purpose of swim team practices and meets from August 29, 2018 to March 21, 2019, from 5:30 p.m. to 9:15 p.m., pending Reavis meets and practices.

Motion: M. Cook
Second: L. O'Dowd
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

6. FISCAL MANAGEMENT

- A. Approve FY19 budget.

Motion: G. Ayala
Second: R. McKinley

Mr. Novak reported that as discussed at the August 13th *Finance Committee* meeting, he had to make some slight modifications to the budget since the July 17th Budget Workshop. Projected revenues went down by approximately \$124,000 because the *Illinois Department of Revenue* informed us that the District will receive less in Corporate Replacement Tax money than was initially anticipated. In addition, it was necessary to make minor adjustments to the projected expenses.

Dr. Riordan noted, however, that even with these adjustments, Reavis is still looking at a balanced budget and if we continue to be good stewards, should end the fiscal year with a small surplus. This would be the first time in eight years and is very positive news.

Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

- B. Approve payment of bills for August, 2018.

Motion: J. Brodinski
Second: L. O'Dowd
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- C. Approve *Resolution* notifying the *Illinois School Insurance Cooperative (ISIC)* of the District's intent to withdraw from the pool in accordance with the terms and conditions of the pool contract or trust agreement.

Motion: A. Creger
Second: M. Cook

Dr. Riordan emphasized that this does not mean we are leaving the *Cooperative*, only that we want the opportunity to research other plans and costs. Dr. Riordan stated that the suggestion to move forward with this *Resolution* was also discussed at the *Finance Committee* meeting. He explained that *ISIC* is an insurance pool covering casualty losses to school properties and injuries to persons which might result in claims being made against the District. Reavis has been a member in the current cooperative since its inception. It was noted that the District had previously passed a resolution to leave *ISIC* but ultimately made the decision to remain due to the *Cooperative* reducing rates. Since it has been eight years, Dr. Riordan is recommending the Board pass a new *Resolution* to give notice of its intent to seek other bids.

Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

7. EDUCATIONAL TRAVEL

- A. Approve request to send two administrators and ten faculty members to the *Solution Tree, PLC (Professional Learning Community) at Work, Workshop* in Des Moines, Iowa from October 24-26, 2018.
- B. Approve request to send two administrators and ten faculty members to the *Solution Tree, PLC at Work, Workshop* in Atlanta, Georgia from November 12-14, 2018.
- C. Approve request to send two administrators and ten faculty members to the *Solution Tree, PLC at Work, Workshop* in St. Charles, Missouri from June 12-14, 2019.

It was the consensus of the Board to approve *Items A, B and C* under *Educational Travel* with one motion:

Motion: R. McKinley
Second: A. Creger

Dr. Riordan stated that this travel is being paid for through Title I grant money.

Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- D. Approve request by Mr. Robert Morack to attend the *National Athletic Directors Conference* in San Antonio, Texas from December 14-18, 2018.

Motion: G. Ayala
Second: R. McKinley
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

8. PERSONNEL

- A. Approve the hire of Mr. Matthew Pashakarnis, Title I Numeracy Coach, effective for the 2018-2019 school year, pending Title I grant funding.

Motion: G. Ayala
Second: R. McKinley
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

- B. Approve the hire of Ms. Stephanie Moore, Title I Writing Coach, effective for the 2018-2019 school year, pending Title I grant funding.

Motion: A. Creger
Second: R. McKinley
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

- C. Approve the hire of Ms. Leslie Shobe-Lettiere, Title I Resource Center Coordinator, effective for the 2018-2019 school year, pending Title I grant funding.

Motion: A. Creger
Second: R. McKinley
Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

- D. Approve the hire of Ms. Sarah Schultz, Career Facilitator, effective for the 2018-2019 school year, pending MACS CTEI grant funding.

Motion: M. Cook
Second: J. Brodinski
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- E. Approve the hire of Mr. Jeff Grider, Boys' Soccer Assistant Coach, effective for the 2018-2019 school year.

Motion: R. McKinley
Second: M. Cook
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- F. Approve the hire of Ms. Stephanie Korbakes, Girls' Volleyball Assistant Coach, effective for the 2018-2019 school year.

- G. Approve the hire of Ms. Stephanie Korbakes, Boys' Volleyball Assistant Coach, effective for the 2018-2019 school year.

It was the consensus of the Board to approve *Items F and G* under *Personnel* with one motion:

Motion: A. Creger
Second: M. Cook
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- H. Approve the hire of Ms. Kristen Carr, Boys' Volleyball Assistant Coach, effective for the 2018-2019 school year.

Motion: M. Cook
Second: L. O'Dowd
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

- I. Approve the hire of Ms. Shannon Stearns, Girls' Soccer Assistant Coach, effective for the 2018-2019 school year.

Motion: L. O'Dowd
Second: A. Creger
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

- J. Approve the following volunteer coaches, effective for the 2018-2019 school year:

Mr. Mike Anaclerio	Football
Mr. Patrick Kustok	Golf
Mr. Robert Rybczyk	Golf
Mr. Oscar Sanchez	Boys' Soccer
Mr. Rafal Slomba	Boys' Soccer
Ms. Shannon Stearns	Boys' Soccer

Mr. Steve Zimmermann
Ms. Kristen Carr
Ms. Jordan Kelley

Girls' Swim
Girls' Volleyball
Girls' Volleyball

Motion: R. McKinley
Second: A. Creger
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

- K. Approve an unpaid educational leave of absence for Ms. Malgorzata Rydzowska-Biernat, Bilingual Educational Aide, from August 15, 2018 until December 5, 2018.

Motion: R. McKinley
Second: M. Cook
Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

- L. Approve the hire of Ms. Sara Majthoub-Gomez, Hall Monitor, effective for the 2018-2019 school year.

Motion: J. Brodinski
Second: M. Cook
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- M. Approve the hire of Ms. Jenesis Ocegüera, Cafeteria Staff, effective for the 2018-2019 school year.

Motion: L. O'Dowd
Second: A. Creger
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- N. Approve the retirement request of Mr. Louis Cesarz, Maintenance Staff, effective February 26, 2019.

Motion: M. Cook
Second: R. McKinley
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- O. Approve the retirement request of Mr. James R. Higgins, Maintenance Staff, effective June 30, 2019.

Motion: G. Ayala
Second: R. McKinley
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

- P. Approve the retirement request of Mr. William Petraitis, Maintenance Staff, effective June 30, 2019.

Motion: R. McKinley
Second: M. Cook
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

- Q. Approve the retirement request of Mr. Christopher Stacy, Maintenance Staff, effective June 30, 2019.

Motion: R. McKinley
Second: G. Ayala
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

9. OLD BUSINESS

There is no *Old Business* at this meeting.

10. NEW BUSINESS

- A. Approve first reading of updated and new School Board Policies as presented.

Motion: J. Brodinski
Second: L. O'Dowd

Dr. Riordan spoke that when a new school board policy is presented, there is a process that must be followed before approval. The *Board Policy Committee* met on Monday, August 13th, and reviewed the suggested updates made by *PRESS (Policy Reference Education Subscription Service)*. After tonight's meeting, these updated policies will be available in the Main Office for anyone to review; and the final consideration for approval will take place at the September Board of Education meeting.

Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

- B. Approve request by Reavis High School Drama Club to host their annual lock-in on Friday and Saturday, September 14 and 15, 2018.

Motion: R. McKinley
Second: A. Creger
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

11. CATEGORICAL REPORTS

- A. Student Reports – no reports

- B. Administration

Mr. Novak provided an update on the eFinance software conversion. He reported that Reavis has been fully functional since August 1st. The last two payrolls have been run on this system and this past Friday, everyone received a paycheck under the eFinance program. Further, as Dr. Riordan pointed out earlier, the entire bill list report was run on the new system for August. Mr. Novak remarked that now it's just a matter of learning more of how we can benefit from this system in other areas of our operations.

Dr. Riordan thanked Mr. Novak and Ms. Erin Nelligan, Business and Finance Coordinator, both of whom deserve many accolades for the tremendous amount of work necessary to make sure this changeover went as smoothly as possible. Further, in addition to working on the software, our new auditors, *RSM US LLP*, have been in the building, auditing our FY18 financials; it's been a busy few months. Dr. Riordan thanked Stickney Township, as well as Districts 110 and 111. This conversion has been a trial, but the end result will be worth it.

Ms. Schultz reported that we kicked off the school year with our theme *Better Together*. She spoke that the work began over this Summer with our PLC Leadership Workshop as the next natural step in the RtM (Road to Mastery) process. The focus will be on a few key points: it's never too early to lead; leading isn't for a few, it's for all; it's about the trying, effort over perfection; and respect the time. The Opening Day Keynote Speaker, Marc Johnson from *Solution Tree*, provided the keynote along with teacher breakout sessions. On Day Two, three breakout sessions were held in the areas of Tech, SSD (Student Services Division), and Curriculum. The Class of 2022, transfer students and their families were welcomed at Open House in a new format that included the principal's message, Activities and Athletic Fair, tours, and chromebook distribution. Ms. Schultz continued that she and the Deans have met with all of the students in their Homerooms to go over the Student Handbook and answer any questions they had about the upcoming school year. Better Together t-shirts were secured through the Healthy School Grant, as part of our school culture and climate focus, and have been passed out to all students, unique to their class year, as well as to all staff. Class trees have also been integrated into our Better Together theme: "remember your roots" and "don't ever forget where you come from". Every class will have a tree and everyone's thumbprint

becomes a part of their tree. Once all trees are complete, they will be on display in the hallway in time for Parent Teacher Conferences. Ms. Schultz is now on Twitter, so please follow her tweets. Finally, Ms. Schultz proudly stated that this Administrative Team are the type of teammates who can “carry you to the finish line”. They have grit, a strong work ethic, and a commitment to our students. The team is in the middle of creating a command center in Room 147 and are calling it “The Room Where It Happens.” They have big ideas and the team is looking forward to a great year.

Ms. Jastrzebowski reported that the Freshman Assembly was held last Friday, again run by *Bulldog Solutions*, called Peace over Drama. This year, *Bulldog Solutions* changed their format. They asked us for twelve staff members to help facilitate the program. The benefit was found to be greater because then the students are able to make a connection with their own teachers who they see throughout the year. Ms. Jamie Johnson, our new Dean, was the lead on the assembly and she did a great job facilitating 480 plus students, facilities and staff. The purpose of Peace over Drama is basically for our kids to realize that we have more in common than not and to understand that even though we come from many different places, we need to work together. Ms. Jastrzebowski continued that on Thursday, August 30th, Fire Chief Gilgenberg and Police Chief Shore, along with a team of administrators and staff, will meet to start planning our drills for the school year.

Ms. Jooste stated that the Parent/Teen Permit Night will be held on Wednesday, August 29th, in the Auditorium.

Mr. Morack reported that the 68th Fall Sports season is up and running at Reavis. There are ten sports competing this Fall and most have already started competition. New this year is that each week a theme will be highlighted in many events. As an example, this Friday at our first football game the theme is White Out. Mr. Morack continued that tomorrow he plans on meeting with the Fall athletes to get our kids excited for a great season; as well as go over rules and expectations for our athletic programs. Next, Mr. Morack noted that Reavis is in the running for the NBC Sports Game of the Week for week 1 football, as NBC is promoting the Illinois/Indiana high school rivalries. He asked for help by spreading the word through retweeting and voting for this great opportunity for our student/athletes. Mr. Morack ended by promising to share schedules, athletic highlights, and important updates via email and social media sites. The athletic Website has also recently been updated with schedules for all events up to Winter Break.

Mr. LaMantia began his report by stating that the Rams R Responsible team kicked off the 2018 school year with a new theme for the month of August: Start Strong. They are asking staff to encourage students to develop habits that will lead to a Strong Start to the year. Teachers can nominate students who impress them by arriving on time to class, dressing for success, or holding themselves accountable. Two of the nominated students will be awarded with some Reavis “swag” as well as being recognized via Reavis’ social media outlets. They are excited to use the Rams R Responsible platform to promote a strong start to the year for all Rams. Mr. LaMantia continued that this year, the Tier I team will continue the Attendance Matters initiative while also focusing on parent engagement. The team utilized Open House as an avenue to educate parents on the importance of attendance, and who better to talk about attendance than Mr. Perfect Attendance himself, Mr. Jeff Arsenault. Mr. Arsenault and Mr. Zagata teamed up to distribute fliers and have conversations with parents about the importance of attendance and establishing healthy habits.

Dr. Riordan stated that the Administrative Team has been great and has worked very hard to achieve this successful start. He also stated that he has been working closely with Mr. Hock and Mr. Appleby in the Maintenance Department and having productive discussions; i.e.,

how we present ourselves to the inside and outside community; how to be more efficient; how things are done and how can they be improved upon. Dr. Riordan has started walking the building and taking notes. His goal within the next week or two is to have entered every single classroom, closet and office. He will put together a report with a list of things that are great; things that are good; and things we need to work on. Next, he will look at the HVAC system, electrical rooms and roofing along with Mr. Hock and Mr. Appleby, and discuss what needs are immediate, as well as put together a long-term outline. In addition, he and Mr. Novak, Ms. Schultz, Mr. Morack and Mr. Witting will tour the outside of our campus. Dr. Riordan next reported one of our bus drivers was involved in a fender bender Monday morning. Our driver was hit from behind and the other driver received a ticket. Dr. Riordan spoke to each student, they were all fine and there was no damage to the bus. In addition, the Deans' called the parents to make them aware of the situation and each student was spoken to again the following day. Mr. Hock and Mr. Appleby handled the situation promptly and with professionalism.

Mr. Ayala asked that when Dr. Riordan tours the outside of our campus, that he pay particular attention to the fence lines and insure the stability of those structures. Dr. Riordan responded that he has already walked along the baseball field and softball field and will do so again with Mr. Hock and Mr. Appleby. Dr. Riordan assured the Board that he wants to make sure attention to detail is always our goal and that the campus remains as pristine and structurally sound as it has always been.

- C. Teachers Union – no report
- D. Support Staff Union – no report
- E. Maintenance Union – no report
- F. Board Reports

Mr. Brodinski stated that, as has already been mentioned, a *Finance Committee* meeting was held on August 13, 2018 and he thanked Mr. Novak for preparing and providing all Board members the meeting minutes.

Dr. Riordan next stated that a *Policy Committee* meeting was also held recently and he provided a couple of examples of new policy recommendations from *PRESS (Policy Reference Education Subscription Service)*. One new State law makes it mandatory to offer a Program for the Gifted (6:130) and another states that breastfeeding/lactating accommodations must be made available for faculty and students (2:260). Many other policies are simply being reviewed. These recommendations will be up for consideration/approval at the September Board meeting.

12. CLOSED SESSION

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time: 8:12 p.m.
Motion: T. Arnold
Second: G. Ayala
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

13. RETURN TO OPEN SESSION

Time: 8:51 p.m.
Motion: L. O'Dowd
Second: J. Brodinski
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

14. NEW BUSINESS

There were no motions brought up after *Closed Session*.

15. ADJOURNMENT

Time: 8:51 p.m.
Motion: T. Arnold
Second: A. Creger
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

Signed and approved this 18th day of September, 2018.

President

Secretary