

**REAVIS HIGH SCHOOL DISTRICT 220
6034 WEST 77TH STREET, BURBANK, ILLINOIS 60459
COOK COUNTY, ILLINOIS**

REGULAR BOARD OF EDUCATION MEETING

**TUESDAY, SEPTEMBER 18, 2018 AT 7:00 P.M.
LIBRARY**

MINUTES

1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Time: 7:00 p.m.

The following Board Members were physically present at the meeting:

Ted Arnold
Gerardo Ayala
James Brodinski
Mary Ann Cook, President
Andrea Creger, Secretary
Russell McKinley, Vice President
Linda O'Dowd

Also Present: Daniel J. Riordan, Ed.D., Superintendent
Eric Novak, Chief School Business Official
Julie A. Schultz, Principal
Donald P. Erickson, NBCT, Information & Educational Technology Director
Eileen M. Jastrzebowski, Student Services Director
Heather M. McCurdy, Ed.D., NBCT, Curriculum Director
Robert Morack, Athletic Director
Michael LaMantia, Special Education & ELL Division Chair

Ms. Cook began the meeting by reminding the audience that this is a business meeting and requested that cell phones be set on silent mode. She also advised students who are in attendance due to a class assignment that they are welcome to address a Board Member or Administrator after the meeting to sign their Government Observation Form.

2. APPROVAL OF MINUTES

A. Public Budget Hearing and Regular Meeting Minutes of August 21, 2018.

Motion: R. McKinley
Second: G. Ayala

Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

B. Closed Session Minutes of Regular Meeting of August 21, 2018.

Motion: A. Creger
Second: J. Brodinski
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

3. AUDIENCE PARTICIPATION

Izabela Kieta, Senior Class President, thanked the Board for allowing her time to speak tonight. She began by noting this is Homecoming Week and the theme is *Adventure Awaits*. Students were encouraged to dress in college gear yesterday, Hawaiian attire today and tomorrow is pajama day. Tomorrow is also the annual Faculty vs. Seniors volleyball game, and over 80 Seniors are participating. Thursday is classic Disney theme day and everyone is asked to dress up as their favorite Disney character. Student Council is also hosting a Carnival on Thursday, which is always a fun afternoon. Friday is Frozen Day as well as the Pep Assembly, so wear your blue and white. Lastly, Saturday brings us the parade, football game and the Homecoming dance at night. Approximately 75 tickets have already been sold and will continue to be sold throughout the week; tickets can also be purchased at the door. Izabela continued that another Senior Class goal is to increase Senior school spirit, and therefore, they are sponsoring #FREE19. The purpose of #FREE19 is to give a small prize to the first 19 Seniors who show up to sponsored events. So far, free food and t-shirts were handed out at the football games; mini volleyballs were given today; and on Thursday, Disney cups will be handed out at the Boys' Soccer game. Many other events will be sponsored throughout the school year. Izabela thanked the Board for their time.

4. COMMUNITY USE OF FACILITIES

- Approve request by *Cobras Baseball Club* to use the North Gym and batting cage, for the purpose of baseball practice and conditioning on Thursdays from November 29, 2018 to March 14, 2019 from 5:00 p.m. to 9:00 p.m.

Motion: M. Cook
Second: L. O'Dowd

Mr. Morack reported that the *Cobras* are run by a Reavis graduate, and a majority, if not all, of the kids are ages 9 and 10 and from Burbank.

Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

5. FISCAL MANAGEMENT

- A. Approve *Resolution* authorizing a partial (and final) repayment of an interfund loan as permitted under the Illinois School Code, pursuant to Section 10-22.33.

Motion: L. O'Dowd
Second: M. Cook
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

- B. Financial Statements dated August 31, 2018.

Motion: J. Brodinski
Second: R. McKinley
Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

- C. Payment of Bills for September, 2018.

Motion: A. Creger
Second: G. Ayala
Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

6. EDUCATIONAL TRAVEL

There were no requests for *Educational Travel* at this meeting.

7. PERSONNEL

- A. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Ms. Monica Manzke, Teacher, beginning on or around November 5, 2018 with an anticipated return on or around March 18, 2019.

Motion: R. McKinley
Second: A. Creger
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

- B. Approve the hire of Ms. Liskeyda Salamanca, Hall Monitor, effective September 19, 2018 and for the remainder of the 2018-2019 school year.

Motion: L. O'Dowd
Second: M. Cook
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

- C. Approve the hire of Mr. Steven Pike, Hall Monitor, effective September 19, 2018 and for the remainder of the 2018-2019 school year.

Motion: J. Brodinski
Second: A. Creger
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

- D. Approve the hire of Mr. Matt Cusick as Assistant Varsity Wrestling Coach, effective for the 2018-2019 school year.

Motion: R. McKinley
Second: G. Ayala
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

8. OLD BUSINESS

- Approve updated and new School Board Policies as presented at the August 21, 2018 Board Meeting.

Motion: G. Ayala
Second: M. Cook
Aye: A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook
Nay: None
Vote: 7-0

9. NEW BUSINESS

- A. Approve request by Mr. Andy Davis and the Reavis High School Choir to travel to Carthage College, Kenosha, Wisconsin on Monday, November 5, 2018.

Motion: A. Creger
Second: L. O'Dowd

Aye: R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger
Nay: None
Vote: 7-0

- B. Approve request by Mr. Andy Davis, Mr. Brandon Faust and the Reavis High School Band and Choir, to travel to Ohio and Canada from March 25-29, 2019.

Motion: R. McKinley
Second: M. Cook
Aye: L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley
Nay: None
Vote: 7-0

- C. Approve request by Mr. Don Erickson and the Reavis High School Baseball Team, to travel to Fort Walton, Florida from March 23-30, 2019.

Motion: G. Ayala
Second: R. McKinley
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd
Nay: None
Vote: 7-0

10. CATEGORICAL REPORTS

- A. Student Reports – no reports
B. Administration

Mr. Novak reported that, as required by the State, the Administration and Teacher Salary and Benefit Report has been posted on our website, as well as the IMRF Employees Report. Mr. Novak next noted that the State has done a fairly good job of paying money on time and are just a little backlogged on FY18. The District is still owed \$405,000 in categorical and Title money but it has been conveyed that payment in full will be received by the end of this school year.

Ms. Schultz reported that the Road to Mastery continues with professional development team time during late start Wednesdays. Course teams have developed team norms in addition to the universal norms for the building (created by the teacher leadership team). In addition, our PLC Teacher Leadership Team met for a workshop. The team discussed our PLC experiences, and provided best practice strategies to address team concerns/questions. We have three leadership opportunities this year for teachers: PrepPlus, Lunch & Learns, and RAM Camp. Another example of collective leadership responsibility is evident in our VISIT (Viewing Instruction Strategies in Teams) Program. This is the next step in our literacy liaison program. Ms. Schultz will also be meeting with the student leadership team next week; invitations will go out to approximately thirty students from all grade levels. Ms. Schultz continued that informal evaluations began September 1st and formal evaluations will begin October 1st. New teachers continue to participate in their mentor program and attend the new teacher monthly meetings. Next, Ms. Kelly O'Malley, along with Stats teacher Mr. Joe Illichman, attended a transitional math summit last week. The goal is to convert our

current stats class to a transitional math class for next school year; which will become State mandated at some point. Students who receive C's or better in this course will be granted college-level math placement at all accepting community colleges, including Moraine Valley CC, as well as a few four-year universities, without having to take a placement exam. These students will also avoid having to take remedial math courses when they enter college, which will help propel them forward in their post-secondary education career. Lastly, Ms. Schultz spoke that Homecoming has been a fun week so far. The teacher and student energy is contagious, and she is enjoying her first year as Principal participating in Homecoming Week.

Dr. McCurdy reported that in this new school year, we have continued and extended our Resource Center services. We continue to host fifty Freshman and Sophomore students for an intervention homeroom every day during Periods 4 and 5; further, two new Title I supported intervention periods have been added. We have a combined Junior Resource Center intervention period that serves at risk Juniors two-three days a week and then provides interventions for Freshmen Algebra students the other two days a week. We have also used Title I funds to support an ELL Resource Center homeroom to support interventions for our ELL population. Dr. McCurdy continued that in reference to compliance items, we have updated our assessment timeline. The State requires that we are transparent regarding the number of tests students take and the time it takes to complete those. That compliance document can be found on the website in the Curriculum and Assessment section. Next, this week will be the end of our P1 six-week grading period. It's hard to believe, but we are 1/3 of the way to First Semester final exams. And finally, looking forward to the next month, we are currently preparing for the beginning of assessment season. The PSAT NMSQT will be hosted for all Juniors on Wednesday, October 10th. This will kick off our SAT Prep season and Dr. McCurdy will report more about the Prep program as we progress through the season.

Ms. Jastrzebowski stated that we successfully completed our State-mandated Active Shooter Drill on September 12th. This year we added another layer by having 63 students participate in the drill. These students were randomly assigned by groups of seven or so to various teachers in a designated hallway. The evaluations completed by both the staff and students gave us valuable insight on how we can continue to improve the safety of our students, staff and building. One of the comments that a student made in the evaluation was that they appreciated the opportunity to participate in the drill because "we are responsible Rams, not mind readers." Ms. Jastrzebowski continued that she had the opportunity to meet with Ms. O'Dowd and Mr. Brodinski for a Board Articulation meeting. She was able to update them on the continued progress of the Student Service Division and also shared with them an initiative introduced by the Tier II team. Ms. Jastrzebowski next shared the posters that we have put in local businesses and medical centers in Burbank. We have asked the community to partner with us in getting the word out, "Attendance Matters".

Dr. Riordan commented further about the Active Shooter Drill. He complimented the students who participated as they handled the situation appropriately. Including students in the drill was the logical next step and we will continue to hold these drills in an effort to make sure our students and staff are safe. However, Dr. Riordan noted, it's not about a drill; it's about what we do every single day to stay safe. It's the relationships we have with our students. They are our biggest resource to let us know what is happening with a classmate, what they are hearing, what they are seeing. That is how we stay safe and we will continue to build those relationships.

Mr. Erickson reported that, due to several teacher requests, we are testing an education-focused software, *GoGuardian*, that offers Chromebook management and web filtering in schools. This software allows the teachers to see the screens and tabs of what the students are looking at in the classroom; knock them off tabs; lock them out of tabs they shouldn't be in; and/or lock them all into one tab.

Dr. Riordan continued that we are not monitoring student phones or their iPads at home. Their Chromebook is to be used for school; in addition, as the students are aware, there are already filters on the student Chromebook. We are working to get more exams and opportunities in Schoology. However, when you have these devices, it's a little easier to share information and we are working to insure integrity among our students.

Mr. LaMantia reported on the progress of initiatives in the Student Services Division, Special Education and ELL. He began by noting that September is a great month to talk about attendance. In fact, it is national Attendance Matters month. Attendance continues to be a major focus of the RTI Tier teams. This year, Mr. LaMantia is serving as the team leader for the Tier I team. This team focuses on a broader, school-wide audience when promoting the importance of attendance. A few initiatives kicked off in September include:

- Monthly incentives for perfect attendance - any student with perfect attendance for the month will receive a special (tasty) incentive. This incentive will continue throughout the school year.
- Mr. LaMantia thanked Mr. Witting and Mr. Anastasopoulos for offering an added incentive in September. There are currently 481 Reavis Rams who have not missed a single day or been tardy to a single period. Four of these students were chosen at random and received free homecoming tickets or VIP tickets to the upcoming Reavis musical.
- The annual class attendance competition has also started. The class with the highest rate of attendance will be rewarded with an outdoor party in May. The Sophomore class is currently in the lead, but it is a tight race and anything can happen.

Mr. LaMantia continued that another new initiative is the Attendance Matters Homeroom program for our Freshman at-risk students. Last May, Liberty and SAHS provided us with a list of Tier III (most at risk) attendance students. The list consisted of about thirty freshman students. All of these students, who now attend Reavis, were placed in an Attendance Matters Homeroom where social worker Ms. Kristen Carr facilitates discussions and monitors student attendance. Ms. Theresa Shepherd runs the data to evaluate, allowing us to individually work with our students. Mr. LaMantia and his team are proud to report that after five weeks of school, 22 of 24 students have earned Tier I (0 to 5 absences a Semester) status at Reavis. This intervention has already made a significant impact on student attendance. Mr. LaMantia next spoke that his first few weeks as Division Chair for Special Education and ELL have been incredible. He has had the chance to observe all teachers in action; facilitate curricular discussions during PLC time; work with social workers and school psychologists; and participate in IEP meetings. Two highlights for the month of September are:

- Dr. McCurdy, Ms. Nasinska and he have developed an ELL homeroom that targets ELL students who need additional academic support. Ms. Bustami and Ms. Nasinska will facilitate these homerooms starting next Monday. Students will actively monitor their grades and develop self-advocacy skills, such as appropriately communicating with their teachers. Additionally, teachers will provide individual and small group assistance with subject-specific topics. They believe that this intervention will help ensure that our ELL students have the support they need to be successful.

- Our RAM Academy team has developed an incentive program focused on student achievement of attendance, academic and personal goals. Every week students reflect on their progress towards meeting their goals. The staff has incorporated a weekly system of individual and group incentives and in September, there has been a marked improvement in both attendance and academic performance.

Mr. LaMantia ended by noting that there have been many additional great things happening in Special Ed and ELL and he is looking forward to reporting on additional progress next Semester.

Mr. Morack reported that something new out of Reavis Athletics this year is that they are keeping a daily count of our wins. After five victories tonight, the Rams are currently up to 122 WINS! We are having an excellent Fall and he highlighted some of the great things each of our sports have done thus far:

- Tennis is undefeated on both levels and will be competing in the SSC Conference Meet on Friday October 5th.
- Swimming is also undefeated on both levels!
- Boys' and Girls' Golf are competing well and their Conference meet takes place Monday, September 24th.
- Girls' Volleyball is doing well despite their loss tonight. They play a big game Thursday vs. Richards.
- Boys' and Girls' Cross Country successfully hosted their 54th annual CC Invite on September 8th and will also be hosting Regionals in October.
- Soccer will be traveling to Ohio September 29th and will also be hosting Regionals in October.
- Our Cheer and Dance teams are doing well and have been awesome at our football games. Their competition season starts in the Winter.
- Varsity Football is having a great season. They are currently 3-1 and have a big game this weekend, Homecoming vs. Argo. Game Time is 1:00 p.m.

Mr. Morack thanked our Maintenance Department, both inside and out, for all they have done thus far this Fall season with all the crazy busy events being run here at Reavis High School. He also thanked Mr. Lionell Siert, our Athletic Trainer, as he has put in a ton of hours with all these events as well as making sure our athletes are ready for practices and games.

Dr. Riordan also commended Mr. Hock and Mr. Appleby, along with our entire maintenance staff, as they are doing a phenomenal job throughout our campus. As an example, Dr. Riordan volunteered our Maintenance Department to maintain AERO's newly acquired property (former Queen of Peace campus). Reavis will cut the grass, shovel sidewalks when the snow comes and help save the Cooperative a little money. There is no liability on Reavis' part as AERO has insurance; but Dr. Riordan felt it was the right thing to do, due to our location, to offer assistance until permanent decisions are made. Dr. Riordan continued that the AERO Joint Committee, Facilities and Finances, met this morning, here at Reavis, to discuss goals moving forward and this new property was the main topic of discussion.

- C. Teachers Union – no report
- D. Support Staff Union – no report
- E. Maintenance Union – no report

F. Board Reports

Mr. Brodinski noted that most items discussed at the *Student Services Board Committee* meeting have already been addressed. He said it was a very informative meeting and he and Ms. O'Dowd were very impressed with all the tools in place to help our kids. He also thanked Ms. Jastrzebowski for preparing and providing all Board members the meeting minutes.

11. CLOSED SESSION

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time: 8:13 p.m.
Motion: T. Arnold
Second: R. McKinley
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold
Nay: None
Vote: 7-0

12. RETURN TO OPEN SESSION

Time: 9:42 p.m.
Motion: T. Arnold
Second: G. Ayala
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala
Nay: None
Vote: 7-0

13. NEW BUSINESS

There were no motions brought up after *Closed Session*.

14. ADJOURNMENT

Time: 9:42 p.m.
Motion: T. Arnold
Second: A. Creger
Aye: M. Cook, A. Creger, R. McKinley, L. O'Dowd, T. Arnold, G. Ayala, J. Brodinski
Nay: None
Vote: 7-0

Signed and approved this 16th day of October, 2018.

President

Secretary