

**REAVIS HIGH SCHOOL DISTRICT 220  
6034 WEST 77<sup>TH</sup> STREET, BURBANK, ILLINOIS 60459  
COOK COUNTY, ILLINOIS**

**PUBLIC BUDGET HEARING  
AND  
REGULAR BOARD OF EDUCATION MEETING**

**TUESDAY, AUGUST 24, 2021 AT 6:00 P.M.  
LIBRARY**

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**MINUTES**

**1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL**

Time: 6:00 p.m.

The following Board Members were physically present at the meeting:

Ted Arnold  
James Brodinski  
Andrea Creger, Vice President  
Steve Ficker  
Russell McKinley, President  
Ruben Moreno  
Linda O'Dowd, Secretary

Also Present: Daniel J. Riordan, Ed.D., Superintendent  
Eric Novak, Chief School Business Official  
Julie A. Schultz, Principal  
Eileen M. Jastrzebowski, Student Services Director  
Erika Banick, Ed.D., Director of Curriculum and Assessment  
Thomas Witting, Activities Director  
Students & Community Members

**2. CONVENE PUBLIC HEARING**

Mr. McKinley opened the Public Hearing to receive comments or questions on the proposed Reavis High School District 220 budget for fiscal year 2022.

Dr. Riordan stated that the budget document has been open and on display since Wednesday, July 21, 2021. No emails, phone calls, letters, comments or questions have been received. Mr. Novak confirmed.

**3. APPROVAL OF MINUTES**

A. Budget Workshop Minutes of July 20, 2021.

Motion: A. Creger  
Second: R. Moreno  
Aye: J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold  
Nay: None  
Vote: 7-0

B. Regular Meeting Minutes of July 20, 2021.

Motion: S. Ficker  
Second: J. Brodinski  
Aye: A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski  
Nay: None  
Vote: 7-0

**4. AUDIENCE PARTICIPATION**

There was no *Audience Participation* at this meeting.

**5. COMMUNITY USE OF FACILITIES**

- A. Approved the request by *Burbank Police Department* to use the cafeteria, free weight room and track for the purpose of Police Recruit Testing on Sunday, August 29, 2021 from 7:30 a.m. to 1:30 p.m.

Motion: R. Moreno  
Second: S. Ficker

Dr. Riordan explained that Burbank Police Department have used our facilities in the past for the very same reason.

Aye: S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger  
Nay: None  
Vote: 7-0

- B. Approved the request by *Burbank Titans* to use the north gym for cheer competition practice on various dates September 2021 through December 2021 from 6:00 p.m. to 9:00 p.m.

Motion: A. Creger  
Second: L. O'Dowd

Dr. Riordan stated another outside organization that has used our facilities in the past. Adding it is good to see these requests back on the agenda.

Aye: R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker  
Nay: None  
Vote: 7-0

- C. Approved the request by *Burbank Swim Association* to use the pool for swim team practice and learn to swim class, Monday – Thursday 6:00 p.m. to 9:00 p.m., September 7, 2021 through March 4, 2022.

Motion: S. Ficker  
Second: J. Brodinski  
Aye: R. Moreno, L. O’Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley  
Nay: None  
Vote: 7-0

## 6. FISCAL MANAGEMENT

- A. Approved FY22 budget.

Motion: L. O’Dowd  
Second: A. Creger

Mr. Novak stated he has received two new pieces of information since the Budget Workshop in July. On the revenue side expected to increase the amount taken in for FY22. The final levy from Cook County increased by \$1.7 million. In addition to that, Reavis received notification from the State of Illinois that the state aid that has typically been around \$2.8 - \$3 million is going up to \$3.5 million. So, in total on the revenue side, it is \$2.6 million more than presented during the Budget Workshop. On the expense side, there were some additions. First in the Educational Fund to account for a new law for Special Education students with severe needs will age out at 22 years old. There was also \$50,000 added to the Capital Budget in the Building Fund for potential projects for FY22. In addition, amounts were added to the salary budget for Maintenance for potential overtime with additional projects being done. Also, \$20,000 was added to the Tort Fund. Those funds are for switching servers for the camera systems. Finally, \$50,000 was also added to the Tort Fund for worker’s comp insurance based on auditor reports. Dr. Riordan explained that the auditors attach a per person amount to each job based on risk. The riskier the position the higher the amount. In total, the budget being adopted this evening is showing a \$2.2 million surplus for FY22.

Aye: L. O’Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno  
Nay: None  
Vote: 7-0

- B. Financial Statements dated July 31, 2021.

Motion: S. Ficker  
Second: R. McKinley  
Aye: T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O’Dowd  
Nay: None  
Vote: 7-0

- C. Approved payment of bills for August, 2021.

Motion: J. Brodinski  
Second: A. Creger  
Aye: J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O’Dowd, T. Arnold  
Nay: None  
Vote: 7-0

- D. Approved approval of Chicagoland Paving Contractors, Inc., as apparent responsible low bidder, for the paving improvements at a cost of \$215,000.00.

Motion: R. Moreno  
Second: S. Ficker

Dr. Riordan stated that there were several bids received. The estimate was approximately \$260,000 so this coming in below is very good.

Aye: A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski  
Nay: None  
Vote: 7-0

## 7. TRAVEL

There were no *Travel Requests* at this meeting.

## 8. PERSONNEL

- A. Approved the retirement request of Ms. Barbara Norway, Teacher, effective at the conclusion of 1<sup>st</sup> semester of the 2024-2025 school year.

Motion: L. O'Dowd  
Second: J. Brodinski

Dr. Riordan stated that Ms. Norway has been a Business teacher at Reavis for 23-24 years and will be missed. Adding that she is also part of the Stickney Credit Union.

Aye: S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger  
Nay: None  
Vote: 7-0

- B. Approved the resignation of Mr. Elisha DeRamus, Full-Time Substitute, effective immediately.

Motion: S. Ficker  
Second: R. Moreno

Dr. Riordan explained that Mr. DeRamus accepted a full-time position at another school.

Aye: R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker  
Nay: None  
Vote: 7-0

- C. Approved the hire of the following Summer Bridge Program Teachers.

Ms. Colleen Glynn  
Mr. Anthony Jerkovich  
Mr. Jake Juracka  
Ms. Jamie Kadas  
Mr. William Lauer  
Ms. Stacie Scheiner

Ms. Leslie Shobe-Lettiere  
Ms. Sarah Ventrella  
Ms. Bernadette Zajac

Motion: A. Creger  
Second: R. Moreno

Dr. Riordan explained the Summer Bridge Program was held over the summer for 4 days.

Aye: R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley  
Nay: None  
Vote: 7-0

- D. Approved the hire of Ms. Kaitlyn Moylan, Title I Writing Coach, effective for the 2021-2022 school year, pending Title I grant funding.

Motion: S. Ficker  
Second: J. Brodinski

Dr. Riordan stated that Ms. Moylan is a new teacher this year and she does hold an English endorsement.

Aye: L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno  
Nay: None  
Vote: 7-0

- E. Approved the hire of Ms. Sarah Schultz, Career Facilitator, effective for the 2021-2022 school year, pending MACS CTEI grant funding.

Motion: L. O'Dowd  
Second: A. Creger  
Aye: T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd  
Nay: None  
Vote: 7-0

- F. Approved the hire of Ms. Leslie Shobe-Lettiere, Title I Resource Center Coordinator, effective for the 2021-2022 school year.

Motion: S. Ficker  
Second: J. Brodinski  
Aye: J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold  
Nay: None  
Vote: 7-0

- G. Approved the hire of Ms. Deborah Jett, Full-Time Substitute, effective for the 2021-2022 school year.

Motion: R. Moreno  
Second: S. Ficker

Dr. Riordan explained that Ms. Jett has been at Reavis for a number of years. Due to the teacher shortage and COVID-19 it was determined it would best to hire additional full-time substitute teachers. The next two items on the agenda fall under the same category and both are Reavis graduates.

Aye: A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski  
Nay: None  
Vote: 7-0

- H. Approved the hire of Ms. Patrycja Klocek, Full-Time Substitute, effective for the 2021-2022 school year.

Motion: J. Brodinski  
Second: L. O'Dowd  
Aye: S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger  
Nay: None  
Vote: 7-0

- I. Approved the hire of Ms. Claudia Kobylarczyk, Full-Time Substitute, effective for the 2021-2022 school year.

Motion: A. Creger  
Second: S. Ficker  
Aye: R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker  
Nay: None  
Vote: 7-0

- J. Approved request for a leave of absence according to the provisions of the Family Medical Leave Act for Mr. Mark Gniadek, Teacher, beginning November 16, 2021 through December 16, 2021.

Motion: L. O'Dowd  
Second: J. Brodinski  
Aye: R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley  
Nay: None  
Vote: 7-0

- K. Approved request for an intermittent leave of absence according to the provisions of the Family Medical Leave Act for Ms. Kirsten Hock, teacher, beginning August 14, 2021 through June 15, 2022.

Motion: R. Moreno  
Second: S. Ficker  
Aye: L. O'Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno  
Nay: None  
Vote: 7-0

- L. Approved request for a leave of absence according to the provisions of the Family Medical Leave Act for Ms. Sarah Schultz, Teacher, beginning August 16, 2021 through September 24, 2021.

Motion: L. O'Dowd  
Second: A. Creger  
Aye: T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd  
Nay: None  
Vote: 7-0

M. Approved the following volunteer coaches, effective for the 2021-2022 school year:

Mr. Jeff Smith	Boys' & Girls' Golf
Mr. John Young	Boys' & Girls' Golf
Mr. Steven Forsythe	Girls' Swimming
Mr. Konrad Dziedzic	Boys' Soccer
Mr. Martin Manzke	Boys' Soccer
Ms. Jessica Glow	Girls' Volleyball

Motion: S. Ficker  
Second: R. McKinley

Dr. Riordan stated with the exception of one, all of these are current teachers. Adding that Mr. Forsythe, although not a teacher, is a Reavis graduate.

Aye: J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold  
Nay: None  
Vote: 7-0

N. Approved the resignation of Ms. Maria Aguilar. Hall Monitor, effective July 30, 2021.

Motion: R. Moreno  
Second: R. McKinley  
Aye: A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski  
Nay: None  
Vote: 7-0

O. Approved the resignation Ms. Carol Burke, Hall Monitor, effective August 4, 2021.

Motion: A. Creger  
Second: S. Ficker  
Aye: S. Ficker, R. McKinley, R. Moreno, L. O'Dowd, T. Arnold, J. Brodinski, A. Creger  
Nay: None  
Vote: 7-0

P. Approved the hire of Mr. Matthew Egan, Hall Monitor, effective for the 2021-2022 school year.

Motion: L. O'Dowd  
Second: S. Ficker

Dr. Riordan stated that Mr. Egan comes from Oak Lawn where he was very involved at the high school. He is recently retired and very excited to begin working.

Aye: R. McKinley, R. Moreno, L. O’Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker  
Nay: None  
Vote: 7-0

- Q. Approved the hire of Ms. Yvone Hernandez, Cafeteria Worker, effective for the 2021-2022 school year.

Motion: A. Creger  
Second: S. Ficker  
Aye: R. Moreno, L. O’Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley  
Nay: None  
Vote: 7-0

- R. Approved the hire of Ms. Sarah Malec, Cafeteria Worker, effective for the 2021-2022 school year.

Motion: J. Brodinski  
Second: S. Ficker  
Aye: L. O’Dowd, T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno  
Nay: None  
Vote: 7-0

## **9. OLD BUSINESS**

- Approved changes to Student Handbook for 2021-2022.

Motion: R. Moreno  
Second: S. Ficker

Dr. Riordan reminded that the changes were reviewed last month and this is just the approval of those changes.

Aye: T. Arnold, J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O’Dowd  
Nay: None  
Vote: 7-0

## **10. NEW BUSINESS**

- THIS ITEM IS INFORMATIONAL ONLY – NO ACTION NECESSARY. The Humanities Department completed an inventory of the book room. Several titles are no longer being used by Reavis classes as they are outdated, in poor condition, or no longer align with the curricular goals of our district. As a result, the books listed below have been sitting unused for several years. Of these titles, every effort will be made to try to donate books that are in acceptable condition to other educational institutes and dispose of ones that are outdated or in poor condition. These titles were originally acquired with state funding and necessitates Board of Education approval for us to do that; therefore, we are requesting permission to remove them from our collection.



<b>Title</b>	<b>Author</b>	<b>Quantity</b>
AP Edition: Every Day Use Rhetoric at Work	H. Roskally & D Jolliffe	48
Bridges to Literature	McDougall Littel	62
Dracula	Bram Stoker	65
Dubliners	James Joyce	93
Family Matters	Perfection Learning	71
Flights of Fancy	Perfection Learning	65
From There to Here	Perfection Learning	32
Language of Literature (orange book)	McDougall Littel	57
Language of Literature (purple book) assorted study guides	McDougall Littel	76
Literature & Language-Blue Level (grey book)	McDougall Littel	56
Mysterious Circumstances	Perfection Learning	60
On the Edge of Survival	Perfection Learning	61
Something Wicked this Way Comes	Ray Bradbury	88
The Age of Innocence	Edith Wharton	47
The Prince	Machiavelli	43
Theatre in Action	Glencoe	24
Things Fall Apart	McDougall Littel	89
We are Witnesses	Jacob Boas	83

## **11. CATEGORICAL REPORTS**

### **A. Student Reports – No Report**

- B. Administration –** Mr. Novak provided a final update on busses that has been discussed the past few months. Last Monday, the six (6) yellow school busses arrived on campus. This brings the total of busses to fourteen (14) which will be enough to handle all of the transportation needs. There is no better time than now to own your own busses. Some schools are really struggling with transportation. Dr. Riordan did update the board that Reavis is not eligible for grant funding for electric busses as previously discussed.

Mr. Novak also shared that Reavis was able to enroll in the Summer Seamless Option through the federal government because Reavis is a part of the National School Lunch Program. This allows Reavis to offer free breakfast and lunch to all enrolled students through June 30, 2022. This will allow all students to choose the meal of the day offered. The ala carte line will still be available. Dr. Riordan also explained that the first day of school there was some confusion regarding the free meal and ala carte items. The ala carte items are not included in the free lunch program. The certain meal of the day must be chosen to be free of charge. That being said, students have not been or never will be turned away without food.

Principal Schultz reported on the week. Families were welcomed back to in-person learning with Open House, Frosh/Soph Orientation, and a special SEL presentation for our Frosh/Soph class before all students arrived on campus Wednesday, August 18.

Opening institute day celebrated over 30+ new faculty and staff members in the district. Teachers participated in PLC, SmartFind, Division, and Social Emotional Learning breakout sessions.

Our theme this year: We WILL, together.

Students received communications encouraging them to join the Principal's Voice Team. The first meeting will be September 1st at RAM in the courtyard. Students can still sign up and should check their Gmail.

We thank our students, parents, and staff for the positive and supportive energy as we returned to school. A special thank you to Ms. Saunders for her professional support and assistance in getting the school year opened.

Ms. Jastrzebowski began her reporting by stating the students present tonight are a small representation of the 1,975 students enrolled at Reavis. Along with 22 8<sup>th</sup> graders who are on campus daily for Honors English and Algebra in the morning.

The Student Services Division (SSD) staff met with the Class of 2024 & Class of 2025. Both classes have never been in the building last year. This gave SSD the opportunity to let the students know there is help available to help them acclimate.

Dr. Banick stated the Title I Summer Bridge Program was a success. One hundred fifty incoming freshmen were welcomed back between August 2-5. Students participated in activities that allowed them to become familiar with the Reavis campus, technology, and faculty, all in a fun and welcoming atmosphere.

The faculty mentor program is off and running. Last week, Principal Schultz and Dr. Banick met with the faculty mentors and outlined the parameters of the 2021-22 Mentor Program, in which a veteran faculty member mentors a new Reavis employee, meeting once a month to cover a variety of topics. This occurs in addition to monthly meetings with Principal Schultz and Dr. Banick, plus touching base with their Division Chairs every other week. Today (August 24<sup>th</sup>) was the first Lunch and Learn for teachers and their mentors so that new faculty can maximize their understanding of how to use Power Teacher, Schoology, and Go Guardian.

Mr. Witting stated that Student Activities is up and running. This week is Club Recruitment week! Also, this week, interviews are being held for four new sponsors for the new clubs approved. E-Sports Club, Future Teachers of America, Leo Club and Diversity Club are the new clubs available for students to join.

Dr. Riordan began by reporting the mornings have been very busy at Reavis. The busses have not been as full as in years past which indicates parents are dropping their students to school. COVID can certainly be a reason for that as well as safety. Parents want to see their student safely walking into the building. The traffic in front of the building has been very congested. Drop-offs are being done on both sides of the street which is preventing a car being able to drive down the street. Dr. Riordan has reached out to Burbank Police Department for assistance with the front traffic flow.

Dr. Riordan also shared that a COVID Protocol Team has been formed. The first meeting was held last week to discuss current quarantines. These are students that attended an event together before school began but the quarantine ran into the beginning of the school year. The positive of discussing these cases is you learn more and can give guidance. Also, we were able to identify students that have been vaccinated but did report it. Students that are vaccinated are

not considered a close contact and will not be required to quarantine as long as they remain symptom free.

The best guidance currently is to wear the masks. Science has proven it does slow the spread. Reavis has had very few problems with students complying with the mandate.

Dr. Riordan also shared that Reavis will host another vaccine day on September 10, 2021 for students and staff still needing the vaccine. *(NOTE – Due to low registration, the vaccine day was cancelled.)*

Dr. Riordan did share that 87-88% of the Reavis staff is currently vaccinated.

Dr. Riordan concluded his COVID reporting that Reavis will enter into a contract with SHIELD Testing to conduct regular testing on-site. It will allow flexibility on how and when to test. Unfortunately, it is not available immediately. The company offering the in-school testing is the same company that designed the test at the University of Illinois. It is FDA approved and the majority of schools in Illinois have signed up to use them. So, it may not be until October until it is up and running. This just adds another layer to keep to the number one goal of keeping students and staff in the building all year long.

Dr. Riordan updated the Board on the status of the Capital Project. The bathrooms are 99% complete. They are undergoing a deep cleaning. HVAC is nearly complete. The air conditioning is running but the north wing boiler is not complete. It will be ready before the inclement weather arrives. The north gym, the north entrance, locker rooms and new classrooms are just getting finishing touches and will be ready after Labor Day weekend.

The pool and pool locker rooms will be renovated next spring/summer. Also, the Tech Center, main gym girls/boys locker rooms and Walery Hall will be redone as part of Phase II next year.

Dr. Riordan shared that the AERO project is days away from beginning. The bids have come in at \$700,000 less than the estimate. Verbal approval has been given that the funds will be released from the state. However, some of the AERO districts want something in writing before proceeding. The application is anticipated to be received soon.

Dr. Riordan concluded the meeting by thanking Principal Schultz for getting the school opened this year. Dr. Riordan also thanked the entire administrative team for working together to make sure this will be a great experience for all students this year.

- C. Teachers Union – No Report
- D. Support Staff Union – No Report
- E. Maintenance Union – No Report
- F. Board Reports – No Report

**12. CLOSED SESSION**

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

No action necessary as the Board did not enter into *Closed Session*.

**13. ADJOURNMENT**

Time: 7:08 p.m.  
Motion: T. Arnold  
Second: S. Ficker  
Aye: J. Brodinski, A. Creger, S. Ficker, R. McKinley, R. Moreno, L. O’Dowd, T. Arnold  
Nay: None  
Vote: 7-0

Signed and approved this 21<sup>st</sup> day of September, 2021.

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President

\_\_\_\_\_  
Secretary