

**REAVIS HIGH SCHOOL DISTRICT 220  
6034 WEST 77<sup>TH</sup> STREET, BURBANK, ILLINOIS 60459  
COOK COUNTY, ILLINOIS**

**PUBLIC HEARING  
AND  
REGULAR BOARD OF EDUCATION MEETING**

**TUESDAY, DECEMBER 11, 2018 AT 7:00 P.M.  
REAVIS LIBRARY**

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**MINUTES**

**1. OPEN MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL**

Time: 7:00 p.m.

The following Board Members were physically present at the meeting:

Ted Arnold  
Gerardo Ayala  
James Brodinski  
Mary Ann Cook, President  
Andrea Creger, Secretary  
Russell McKinley, Vice President

Absent: Linda O'Dowd

Also Present: Daniel J. Riordan, Ed.D., Superintendent  
Eric Novak, Chief School Business Official  
Julie A. Schultz, Principal  
Donald P. Erickson, NBCT, Information & Educational Technology Director  
Eileen M. Jastrzebowski, Student Services Director  
Heather M. McCurdy, Ed.D., NBCT, Curriculum Director  
Robert Morack, Athletic Director  
Thomas Witting, Activities Director  
Erika Banick, Humanities Division Chair  
Students and Community Members

Ms. Cook began the meeting by reminding the audience that this is a business meeting and requested that cell phones be set on silent mode. She also advised students who are in attendance due to a class assignment that they are welcome to address a Board Member or Administrator after the meeting to sign their Government Observation Form.

## **2. CONVENE PUBLIC HEARING**

Ms. Cook opened the Public Hearing to receive comments or questions on the proposed request to conduct a regular day of school on Abraham Lincoln's Birthday and Veterans' Day, per Public Act 96-640 of the School Code. Holding school on these days adds continuity to instruction in all areas and permits special emphasis to these events, providing a more effective educational environment. Further, per Public Act 96-0084, Veterans' Day will include a moment of silence to recognize veterans of foreign wars. She continued that notification of this Public Hearing was published in the *Daily Southtown* newspaper as well as posted on the Reavis High School web page and the Board has not received any written comments or phone calls.

A couple of community members asked why these two holidays were chosen on which to keep the school open. Dr. Riordan replied that both Abraham Lincoln's Birthday and Veterans' Day are floating holidays. This means that these holidays are held on February 12 and November 11 no matter what day of the week it falls on. It might be a Monday or a Tuesday, Wednesday, etc. It is felt that breaking up the week this way disrupts the educational environment. Further, Reavis does take Presidents' Day (always a Monday) as a holiday, which is usually a week or so after Lincoln's Birthday. Dr. Riordan continued that Reavis has held school on Veterans' Day since 2010 and the 2019-2020 calendar proposes a half day of school. The morning will include recognition of Veterans' Day and our students and staff will then be released and free to acknowledge and honor the day any way they choose. Dr. Riordan further spoke that he believes Reavis has always done a good job of educating our students and honoring our veterans. As an example, our band performs every year at the Veterans' Day Salute presented by Stickney Township Office and Prairie Trails Public Library, we invite veterans who are staff members to say the Pledge of Allegiance, and we have invited veterans for breakfast, to name a few activities. In addition, we have just unveiled a Reavis Veterans Wall near the entrance of our Library. We have reached out to our alumni on Facebook and will start engraving names over Winter Break. In conclusion, Dr. Riordan reiterated that special recognition is given both these holidays while at the same time offering continuity of instruction to our students.

## **3. CLOSE PUBLIC HEARING**

Motion: A. Creger  
Second: G. Ayala  
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold  
Nay: None  
Vote: 6-0

## **4. APPROVAL OF MINUTES**

- Regular Meeting Minutes of November 13, 2018.

Motion: A. Creger  
Second: M. Cook  
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

## **5. AUDIENCE PARTICIPATION**

Ms. Schultz spoke about an incident that occurred on our campus Wednesday, November 28<sup>th</sup>, which involved many of the students and staff here tonight. On behalf of the School Board and Administration, she welcomed the families, faculty and staff in attendance, in addition to the individuals who could not attend tonight, but are recognized and thanked as well. We wish to pay tribute, recognize our blessings and acknowledge that what occurred on that day is a true testament to the strength of our Reavis High School community. During 3<sup>rd</sup> Period, Reavis was faced with a medical emergency. Students quickly recognized that there was something wrong with their substitute teacher. Students helped her onto the floor and into a comfortable position, hit the red emergency button, as well as ran into the hall to get additional assistance. Several faculty provided immediate support to our students who were emotionally upset by what was happening. Other staff made sure the rest of the campus stayed as calm and normal as possible. Ms. Schultz continued that the teacher is doing very very well and is grateful to everyone. Our social workers, psychologists, counselors and deans continued to talk to our students throughout that week as everyone still felt the effects of that day. Reavis was truly *better together* on November 28<sup>th</sup>. Ms. Schultz thanked the parents for teaching their children the skills necessary to be brave as they rose to the challenge that day brought. She thanked the students and stated that everyone is so proud of them and their classmates. She thanked the faculty and staff for their quick action and concern for the teacher and the students. Ms. Schultz expressed that everyone involved has received or will receive a Pride Pin which is a symbol of our thanks, a small recognition but a very valuable symbol of what we are, here at Reavis. Ms. Schultz ended by acknowledging Responsible Rams were in abundance that day and although we are ready for the next challenge, let us embrace the joy of a normal day!

## **6. COMMUNITY USE OF FACILITIES**

- Approve request by *Triple Threat Dance Studio* to use the Auditorium for the purpose of a dance showcase/recital on Sunday, February 17, 2019, 10:30 a.m.-6:00 p.m.

Motion: R. McKinley  
Second: J. Brodinski  
Aye: M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski  
Nay: None  
Vote: 6-0

## **7. FISCAL MANAGEMENT**

- A. Approve submitting Property Tax Relief Grant Application FY2019.

Motion: A. Creger  
Second: M. Cook

Dr. Riordan responded that the District will apply for this grant. Fifty million dollars has been set aside to provide school districts across the State some property tax relief. If a school district is awarded this grant, they would receive a percentage of this fifty million dollars.

Unfortunately, Reavis High School, based on the formula being used, is 29<sup>th</sup> on the list and the forecast appears that the top 20-22 schools will absorb all of the available money. However, Reavis will still apply and hope for the best. Notification will take place in late January. At that time, if we are awarded any of this grant money, our levy numbers will have to be adjusted. Mr. Novak continued that based on the formula provided, the District is eligible to receive up to \$2.2 million in relief, if indeed there is that much left when and if we are notified.

Aye: A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook  
Nay: None  
Vote: 6-0

- B. Approve adoption of the 2018 Levy pursuant to, and in all respects in compliance with, the provisions of Section 18-60 through 18-85 of the *Truth in Taxation Law*, found at Exhibit A.

Motion: G. Ayala  
Second: M. Cook  
Aye: R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger  
Nay: None  
Vote: 6-0

- C. Approve adoption of the *Resolution* known as the “*Special Education Building Tax*” Levy, found at Exhibit B.

Motion: R. McKinley  
Second: A. Creger  
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley  
Nay: None  
Vote: 6-0

- D. Approve adoption of the *Resolution* known as the “*Working Cash Fund Tax*” Levy, found at Exhibit C.

Motion: J. Brodinski  
Second: G. Ayala  
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold  
Nay: None  
Vote: 6-0

- E. Approve *Resolution* allocating Tax Levy to individual funds of the District Property Tax Extension Limitation Law, as amended, as Exhibit D.

Motion: A. Creger  
Second: J. Brodinski  
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

F. Financial Statements dated November 30, 2018.

Motion: M. Cook  
Second: A. Creger  
Aye: M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski  
Nay: None  
Vote: 6-0

G. Payment of Bills for the month of December, 2018.

Motion: J. Brodinski  
Second: R. McKinley  
Aye: A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook  
Nay: None  
Vote: 6-0

**8. EDUCATIONAL TRAVEL**

- Approve request by Mr. Tim Zasada to attend the *Nike Coach of the Year Football Camp* in Orlando, Florida from February 22-24, 2019.

Motion: M. Cook  
Second: R. McKinley  
Aye: R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger  
Nay: None  
Vote: 6-0

**9. PERSONNEL**

- A. Approve leave of absence according to the provisions of the *Family Medical Leave Act* for Mr. Brian Hurley, Teacher, beginning January 28, 2019 through March 1, 2019.

Motion: R. McKinley  
Second: A. Creger  
Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley  
Nay: None  
Vote: 6-0

- B. Approve the hire of Mr. Don Erickson, Head Baseball Coach, effective for the 2018-2019 school year.

Motion: R. McKinley  
Second: G. Ayala  
Aye: G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold  
Nay: None  
Vote: 6-0

- C. Approve the hire of Mr. Anthony Jerkovich, Assistant Baseball Coach, effective for the 2018-2019 school year.

Motion: G. Ayala  
Second: R. McKinley  
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

- D. Approve the hire of Mr. Dick Canan, Assistant Baseball Coach, effective for the 2018-2019 school year.

Motion: R. McKinley  
Second: A. Creger  
Aye: M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski  
Nay: None  
Vote: 6-0

- E. Approve the hire of Mr. Wally Forsythe, Head Girls' Swimming Coach, effective for the 2019-2020 school year.

Motion: G. Ayala  
Second: M. Cook  
Aye: A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook  
Nay: None  
Vote: 6-0

## **10. OLD BUSINESS**

There was no *Old Business* at this meeting.

## **11. NEW BUSINESS**

- A. Approve first reading of updated and new School Board Policies as presented.

Motion: M. Cook  
Second: G. Ayala  
Aye: R. McKinley, T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger  
Nay: None  
Vote: 6-0

- B. Approve calendar for 2019-2020 school year, including Board of Education Regular Meetings.

Motion: G. Ayala  
Second: M. Cook

Dr. Riordan noted that holding school on Abraham Lincoln's Birthday and Veterans' Day was already discussed during the earlier Public Hearing. He next spoke that the 2019-2020 calendar closely mirrors the calendars of the past several years. The Opening Day Teacher Institute will be held on Tuesday, August 13, 2019, freshman and transfer students will attend on Wednesday, August 14<sup>th</sup> and the entire student body on the 15<sup>th</sup> and 16<sup>th</sup>. First Semester will end on Friday, December 20<sup>th</sup> and Second Semester on Friday, May 22<sup>nd</sup>. Dr. Riordan continued that Dr. McCurdy will be attending an *ISBE (Illinois School Board of Education)* On the Road event on Thursday, December 13<sup>th</sup>, where "flexibility to define an instructional day" is the topic. In addition, Dr. Riordan stated that Reavis will look to apply for an e-learning day, which could be used instead of an emergency day (snow day) moving forward.

Aye: T. Arnold, G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley  
Nay: None  
Vote: 6-0

## **12. CATEGORICAL REPORTS**

- A. Student Reports – no reports  
B. Administration

Mr. Novak reported that an agreement was signed last week with an online payment platform. As mentioned the last couple of months, we have been in search for a new platform and it has been decided to team up with *e-Funds for Schools*. An agreement was first signed with *Marcia Brenner Associates*, a perfect fit with *PowerSchool*, and now *e-Funds* is a perfect fit with *Marcia Brenner*, so they all work together. This will be implemented over the next couple of months, which will allow for much easier payment of fees on line. It will also allow us to get some credit card readers, enabling our staff to accept payments from our families smoother and easier. Dr. Riordan noted that there will be a service fee per transaction, however, the District, at least for this first year, will absorb this cost and not pass it on to our families. Many families express a desire to use their credit cards and this is a great step in that direction. Mr. Novak continued that this is also a great first step in moving to a more cashless school, which is one of our visions for the future.

Ms. Schultz stated that the *Principal's Voices* leadership team was started here at Reavis when she became principal this year. It consists of a team of students representing all grade levels that meet once a month to talk about issues important to Reavis students. The team's purpose is advocacy. She and the students discuss issues and then decide if a policy or procedure needs clarification or change. Therefore, they have adopted the motto: *Seeking Clarity or Seeking Change*. This past month, our first Principal's Voice outcome was shared with the student body. During their October meeting, sophomore Kayla Rosales proposed Kleenex be made available in all classrooms. Two main reasons were cited for this request: hygiene and mental health. The student team felt that Kleenex in the classroom

would reinforce good hygiene habits, reduce the spread of germs, and support emotional health. Beginning January 2019, all classrooms will be provided with Kleenex. Ms. Schultz thanked her Principal's Voices team members for representing Reavis students and bringing this concern to her attention and it is her pleasure as the principal to announce that **our first decision has resulted in change.**

The Board members expressed how pleased they were that Ms. Schultz meets with our students regularly and allows them the opportunity to question and suggest change if important to them. The students were also reminded that there is a spot on the monthly Board agenda, under Categorical Reports, for our students to address the Board of Education if they would like. It was agreed that the ultimate goal is to promote our student body and give them a forum where they are comfortable to speak and be heard. Everyone here at Reavis – our administration, support staff, faculty, hall monitors, maintenance – are here for our students.

Ms. Schultz continued by reporting on PLC (Professional Learning Communities) First Semester by the numbers. One of the pillars of this school year is our commitment to teacher efficacy. This is demonstrated through our late start time. We have made late start time a priority for teachers to collaboratively work together to further instruction and focus on student learning.

- Mission--collaborative process with an emphasis on job embedded learning for educators where the focus is on student learning driven by data
- Vision--Common Building Language & BIG Four Questions focus
- Universals
  - Trust the process
  - Remain open
  - Efforts over perfection
- Team vs Group
- 20 teachers and 4 administrators attended The Solution Tree PLC @ Works Conference
- Marc Johnson, PLC Speaker opened Day 1 of the school year
- PLC preview by the principal Day 1
- PLC teacher leaders breakout session Day 2
- PLC Teacher Leadership Team--4 problem solving meetings and one efforts party
- 14/18 Late starts dedicated to team time
- Seven teachers from our PLC leadership team will host breakout sessions (3) on January 7th--Better Together

Dr. McCurdy began by congratulating our two newest National Board Certified teachers, Ms. Vera Corrigan and Ms. Katie Glenn. This brings our total as a school up to 23 certified teachers since Ms. Therese Schoder first certified in 2008. Nationally, approximately 2% of all teachers are board certified, and Reavis has both met and exceeded those standards. As always, thank you to Ms. Schoder and Ms. Julie Jooste who help coordinate the cohort mentoring program for these teachers. There are still two teachers who are in the process of certification and we will receive their results over the next two years. Dr. McCurdy thanked the Board for supporting this initiative, brought to our staff back in 2007 by Dr. Riordan. We have been asked on a handful of occasions to serve on a panel at *Illinois State University* to discuss the ways in which we have found this initiative an important part of our school improvement plan, and they have also expressed interest in the ways in which our contract incentivized participation in this program.

Dr. McCurdy continued that each year in December, the District is required to report data on the ways in which students directly received services from our Title I grant monies. She provided a summary of that report to each member of the board:



**Performance Report FY2018**  
**Title I Grants Reavis High School**

School Year 2017-2018 “By the Numbers”

- This report is due annually on December 7.
- The report summarizes the direct services to students funded through Title I monies.
- We received approximately \$475,000 in the 2017-2018 Title I grant.

**Salaries Partially or Fully Funded through Title I Funds**

<b>6.07 FTE</b>	<b>Total FTE Salaries Partially or Fully Funded Through Title I Funds</b>
.07 FTE	Administrative Salary (Curriculum Director)
1.0 FTE	Resource Center Facilitator
1.0 FTE	Writing Coach
1.0 FTE	Numeracy Coach
1.0 FTE	Title I Counselor
1.6 FTE	Literacy Coaches (.4 x 4 Coaches)
.4 FTE	Resource Center Junior HR Support (.2 x2)

**Total Number of Students (Unduplicated) Served Directly Through Title I Funded Projects and Personnel**

**Student Participation By Service (Unique Students Per Type of Service)**

	<b>English</b>	<b>Math</b>	<b>Study Skills</b>	<b>Guidance/Advocacy</b>
<b>Public Students</b>	<b>475</b>	<b>331</b>	<b>186</b>	<b>88</b>
<b>Private Students</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>0</b>
<b>Total Unique Students Served</b>	<b>495</b>	<b>351</b>	<b>206</b>	<b>88</b>

**Title Funded Program Participation Totals 2017-2018**

<b>Program</b>	<b>Grade Levels Served</b>	<b>Students Served</b>
Resource Center Daily Homeroom Assignment Fall Semester 2017	Grade 10	43 students
Resource Center Daily Homeroom Assignment Spring Semester 2018	Grades 9-10	50 students
<b>Program (Continued)</b>	<b>Grade Levels Served (Cont'd)</b>	<b>Students Served (Cont'd)</b>
Resource Center Referrals Math Interventions	Grades 9-12	95 students for 775 referrals
Resource Center Referrals ELA Interventions	Grades 9-12	89 students for 377 referrals

Algebra I EE Course	Grade 9	67 students
English I E Course	Grade 9	72 students
RFM Course	Grade 9	249 students
McKinney Vento (Homeless)	Grades 9-12	21 students
Check and Connect Mentor Program	Grades 9-12	45 students and teachers
Bully Proof Programming (not including general presentation to all freshmen)	Grades 9-12	28 students
Summer Bridge Program	Rising 9th graders	118 students
Summer EL Program (Math Intervention)	Grades 9-11	14 students

Ms. Jastrzebowski reported that the Student Services Division continues to be very busy. She reported last month that the counselors were preparing for their Third Annual Press Conference, which was a wonderful success! Their hard work paid off and the new elements added to the assembly added to the program's success. The counselors look forward to growing this valuable assembly each year. She continued that the counselors are also getting prepared for 2019-2020 academic scheduling season. All wheels are in motion to efficiently and effectively register 1800 plus students. Lastly, Ms. Jastrzebowski proudly reported that for the second year in a row, Reavis has a Questbridge scholarship winner. Questbridge is a non-for-profit institution that helps students of low-income backgrounds reach the goal of achieving higher education. Student Gabriela Gunka, who is currently ranked number 1 in our senior class, is our Questbridge recipient. Gabby will be attending the *University of Notre Dame* in the Fall of 2019. The monetary value of this prestigious honor is roughly \$284,000.

Mr. Erickson reported that the I.T. Department will continue to make upgrades over the winter break by working on two projects. First, they will be continuing to virtualize more of our physical servers. Virtualizing has several benefits that include: reduced hardware costs, easier back-up and disaster recovery, and savings on energy costs. Next, they will be adding two emergency phone lines in the Principal's and Nurse's offices.

Mr. Morack provided the following updates:

- Winter Sports are up and running and all seem to be going very well. Tonight our Boys' Swim team swept Evergreen Park and Argo, and Boys' Bowling defeated Hinsdale South on both the Varsity and JV levels, bringing our Winter Wins to 61!
- Our Girls' Basketball team will be traveling to Indianapolis on December 27-29 for a tournament over Winter Break. We wish them luck and safe travels.
- Reavis will be hosting two big events in the beginning of 2019:
  - SSC Cheerleading Conference Championship on January 19<sup>th</sup>
  - IHSA Regional Wrestling Tournament on February 2<sup>nd</sup>
- Boys' Basketball had a nice win over Oak Forest 44-43 last Friday - great win!

Ms. Banick reported that:

- 1) She will be visiting Juniors in American Lit/American Studies classes in order to tell them about their options for Senior English so they can make an informed decision when they register in January.

- 2) Next, Ms. Banick is going to Liberty Junior High to give the Spanish placement test on December 17<sup>th</sup> to see if these incoming Freshmen are ready for Spanish II. Most of them are, but we want to make sure they are set up for success as our newest Rams.
- 3) Six Social Studies teachers went to the annual conference for the National Council of Social Studies in Chicago on November 30<sup>th</sup>. They were able to attend sessions on a variety of topics including government, world history, economics, civics, and U.S. history.

Mr. Witting reported from the Student Activities Office. He invited the Board to enjoy the snowmen in our Library before they leave or better yet, join the Student Council after school tomorrow for their annual Snowman Shindig. He thanked our students and their sponsors, Ms. Rosa Jutzi and Ms. Stacie Scheiner, for organizing this fun event. Continuing, the Music Department Winter Concert is tomorrow night at 7:00 p.m., showcasing all of our Music students. He thanked Mr. Davis, Mr. Faust, and Mrs. Miller for their work in readying our students for this beautiful concert. Mr. Witting next reported that over 105 people attended our Breakfast with Santa last Saturday sponsored by our Senior Class and our great sponsors, Ms. Julie Jooste and Ms. Meg Madera. He especially thanked Mr. Ken Wagner, a retired maintenance staff member, for being a great Santa. He also gave special thanks to our Ambassador sponsors, Ms. Alicia Romig, Ms. Rachael Pearson, and Ms. Katrina Arnold for coordinating our holiday Adopt-a-Family program where Reavis has adopted 139 children from 50 families in the area. This is a testament to the Ram spirit that Mrs. Schultz eluded to earlier as our staff and students are so giving to those in need. Finally, 167 veterans have already registered for the Reavis Alumni Veteran Wall here in the Library. Mr. Witting anticipates that number will go up by one very soon because he and Mr. Novak have already emailed the link to the gentleman who was here earlier this evening. Our first engraving will be done over Winter Break.

- C. Teachers Union – no report
- D. Support Staff Union – no report
- E. Maintenance Union – no report
- F. Board Reports – no reports

### **13. CLOSED SESSION**

Enter into Executive Session pursuant to the Open Meetings Act, 5 ILCS 120/2, to consider the appointment, employment, compensation, dismissal or evaluation of personnel, contract negotiations, possible or imminent litigation, resident delegate concern, student disciplinary issues, and held recommendations with any required action taken in open session.

Time:	8:36 p.m.
Motion:	T. Arnold
Second:	G. Ayala
Aye:	G. Ayala, J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold
Nay:	None
Vote:	6-0

**14. RETURN TO OPEN SESSION**

Time: 9:39 p.m.  
Motion: T. Arnold  
Second: G. Ayala  
Aye: J. Brodinski, M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala  
Nay: None  
Vote: 6-0

**15. NEW BUSINESS**

There were no motions brought up after *Closed Session*.

**16. ADJOURNMENT**

Time: 9:39 p.m.  
Motion: T. Arnold  
Second: M. Cook  
Aye: M. Cook, A. Creger, R. McKinley, T. Arnold, G. Ayala, J. Brodinski  
Nay: None  
Vote: 6-0

Signed and approved this 15<sup>th</sup> day of January, 2019.

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President

\_\_\_\_\_  
Secretary