

# Reavis High School

## Use of Facilities Guidelines

Reavis High School would like to support local community groups by providing access to facilities for their events and functions. Organizations must be made up of a majority of Burbank community members. Organizations may schedule facility use when not in use by Reavis Sponsored Activities.

**GROUP I**

District 220 (Burbank) non-profit groups such as feeder schools, in-district private schools, Burbank Park District, community programs, etc.

**GROUP II**

District 220 (Burbank) for-profit groups such as sports clubs, travel teams, dance schools, etc.

**GROUP III**

Out of District 220 (Burbank) groups, such as theatre groups, sports teams, organizations, etc.

**FACILITY CHARGES PER DAY:**

AREA	GROUP I	GROUP II	GROUP III
Auditorium	\$40	\$100	\$400
Baseball/Softball Field	\$40	\$100	\$300
Gymnasium	\$40	\$100	\$300
Football/Soccer/Track – no lights	\$40	\$100	\$300
Football/Soccer/Track – with lights	\$100	\$200	\$500
Tennis Courts	\$40	\$100	\$200
Classroom / Meeting Room	\$40	\$75	\$150
Pool	\$40	\$100	\$300
Cafeteria	\$40	\$100	\$300
Kitchen	\$40	\$100	\$300
OTHER AREAS TO BE DETERMINED			

**PERSONNEL CHARGES FOR SATURDAY AND SUNDAY:**

\*\*\*These charges are in addition to daily facility charges noted above.

Saturday: Maintenance/Custodian/Drama Director Costs \$50.00 per hour per worker

Sunday Maintenance/Custodian/Drama Director Costs \$60.00 per hour per worker

- There is a mandatory 2 hour cleanup time and ½ hour before you arrive time figured into your time needed.
- A minimum of one maintenance person will be needed to open and maintain the facility on Saturday and Sunday while it is in use. The number of personnel may increase with the size of the event.
- Additional fees may be charged upon special requests. These requests must be previously approved by the Superintendent or Assistant Superintendent.
- The Board of Education ultimately makes all final decisions. Submitting a request for Use of Facilities does not automatically infer approval for use.